

**EHBEA ECR Grant 2025**

**Application Form**

Please submit this application form by e-mail to the EHBEA Early Career Officer

([linda.h.lidborg@durham.ac.uk](mailto:linda.h.lidborg@durham.ac.uk)).

**Next Deadline: 5pm (GMT), 7th March 2025**

EHBEA’s Early Career Researcher (ECR) Research Grant competition now currently running annually each Spring. The aim is to provide ECR members of the Association with funds to conduct a specific research project *or* provide funding to conduct professional skills development that complements the academic aims of the Association. EHBEA will only support the highest quality applications from our current ECR members. The maximum award per grant is 1000 Euros. Funds could be requested for participant payments, travel to field sites, or other research costs. Funds may also be requested for professional or research skills development.

Funds cannot be requested for normal living expenses or costs associated with writing up theses or publications. Grant applications will be assessed on the basis of scientific quality, project feasibility and the applicants’ track record and potential. The Early Career Officer and at least one blind reviewer will first review applications following the criteria in the evaluation form. As part of efforts to increase diversity among EHBEA scholars, contextual factors may be taken into account in the committee’s decisions. When deciding among top-ranked candidates, the committee may take into consideration factors such as (but not limited to) discipline, research topic, nationality and gender of applicants. A lottery system will be used after these considersations to pick the successful applicants.

In addition to completing the application form, applicants must ask a suitable referee to provide a Letter of Support before the application deadline.

To apply for the grant, a completed Application Form and Letter of Support should be emailed to the EHBEA Early Career Officer by 5pm (GMT) on the relevant date. Applicants must have completed a post-graduate research degree (e.g., MSc, MPhil, PhD), but not yet taken up a permanent, faculty position and be members of EHBEA in order to be eligible to apply. Please contact the EHBEA Early Career Officer if you have any questions or unsure if you are able to apply.

1. **Name of applicant**:
2. **Institutional address of applicant**:
3. **E-mail address**:
4. **Current position**:
5. **Relevant experience and/or qualifications (please paste a short CV below, maximum 300 words, including degrees):**
6. **Are you a member of EHBEA? Yes/no (only EHBEA members are eligible to apply for a ECR Research Grant)**
7. **Project title**:
8. **Project dates**:

Note the earliest that EHBEA can supply funds is 1st September of the year you apply, so the EHBEA funded research must occur after this date. The end date must be within 12 months of the start date, i.e. the maximum project duration is 1 year.

Start date:

End date:

1. **Project proposal** (maximum 1,000 words):

The proposal should include: i) the aims and objectives, ii) methodology and expected outcomes, iii) budget (in Euros), including amount sought from EHBEA (maximum of 1000 Euros), and how the funding will be used, iv) details of support from other funding sources (including other applications - please specify amount and whether received or pending).

If you are apply for funding for skills development please provide the following information: i) The title and link to the training course/workshop ii) justification about why this course is important for you (what it adds to your existing knowledge, how it differs from your university provided courses), iii) what research these skills will help you complete and how this complements EHBEAs academic aims, iv) budget (in Euros), including amount sought from EHBEA (maximum of 1000 Euros), and how the funding will be used, v) details of support from other funding sources (including other applications - please specify amount and whether received or pending).

**LETTER OF SUPPORT**

**You are required to ask a suitable referee (Principal Investigator, previous PhD supervisor or examiner) to provide a letter of support by the application deadline.** The letter must be emailed to the EHBEA Early Career Officer Linda Lidborg ([linda.h.lidborg@durham.ac.uk](mailto:linda.h.lidborg@durham.ac.uk)) from an institutional email address and should provide confirmation of the feasibility of the project and suitability of the applicant to undertake the research. **The applicant is solely responsible for ensuring that the reference is submitted.**

Please also provide the referee’s name and contact details below:

**Name**:

**Address**:

**Email**:

OBLIGATIONS OF AWARDEE

If awarded an EHBEA ECR Research Grant,

1. I undertake to use the EHBEA research grant funds solely for the purposes for which the grant was awarded,
2. I agree to submit a 250 word abstract describing the planned project immediately upon receiving the reward (for the EHBEA website, newsletter, publicity, etc.),
3. I agree to submit a short final statement of the project and a summary of how the money was spent within 3 months of the end date as specified above (note, the final statement may be published, e.g. on the EHBEA website),
4. I agree to acknowledge EHBEA in any scientific papers resulting from the funded research,
5. I agree to submit a statement of accounts, including receipts where possible, for spent EHBEA research grant funds at the end of the stated project period, and
6. I agree to return any unspent funds at the end of the stated project period.

Signed ..................................................................

Date ............................................