NOTES FOR CONTRIBUTORS

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STYLE

Contributors should aim for a style that is accessible to readers in related disciplines. Masculine forms used as universals, e.g. ‘the archaeologist and his aspirations’, should be avoided. Articles may be in either English or American spelling.

CITATION

Contributors may follow either of the standard conventions:

(a) in-text citations of sources; (b) citation in footnotes.

(a) In-text citation. Give author’s surname, date of publication and page references (if any) in parentheses in the body of the text, e.g. ‘(Falassi, 1980b: 114)’. Where a second or subsequent work by a particular author in the same year is cited, references should be distinguished by letters (a, b, c, etc.) placed after the date. A complete list of references cited, arranged alphabetically by authors’ surname, should be typed double-spaced at the end of the article in the form:

Falassi, A. 1980b. Folklore by the Fireside: Text and Context of the Tuscan Veglia (Austin, Texas).

Give place of publication, but not the publisher. Titles of books, articles and journals should be in the form of the examples in these Notes.

(b) Citation in footnotes. References should be given in notes, numbered consecutively through the typescript with raised numbers. Type the notes double-spaced on separate pages at the end of the article. Full publication details should be given at first mention, a short form thereafter:


Short forms:

Barrell, Dark Side, p. 90.
Kramer (ed.), Hardy’s Fiction, pp. 175–6.
Reay, ‘The last rising’, p. 82.

QUOTATIONS

Quotations should be in single inverted commas, with double used only for quotations within quotations. Quotations of more than about five lines should be set off from the text and indented. Type double-spaced.

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Tables, graphs, maps and line drawings should be provided on separate sheets. Guidelines on presentation are included in the more detailed Notes for Contributors available from the editors. Contributors should provide full details of the illustration source and obtain permission to reproduce copyright material. Any necessary acknowledgement should be included in the caption.

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Contributors will receive a proof of their article for correction of any printer’s errors and any essential factual errors.

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