

# Instructions for contributors

### **Editorial policy**

Journal of American Studies publishes works by scholars from all over the world on American literature, history, institutions, politics, economics, film, popular culture, geography and related subjects.

A 'Notes and Comments' section provides a forum for shorter pieces and responses from readers to points made in articles or reviews.

#### 1. Submissions

All contributions and editorial correspondence should be sent to: Susan Castillo, Department of American Studies, King's College London, Strand, London WC2R 2LS. The Editor can also be contacted via email at Susan. Castillo@kcl.ac.uk.

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#### 2. Manuscript preparation

Articles should not exceed 6,000 words.

Manuscripts should be submitted as an electronic attachment. All submissions should be accompanied by an abstract of 150 words and a short CV of the author(s).

The author should provide a note of his or her institutional affiliation at the foot of the first page of the manuscript.

The author's email address should be clearly readable on the first page of the typescript, in case the disk cannot be opened. Text files should be word documents if PC and rtf documents if Macintosh. File names should be of the type AMSauthorsurname.doc or .rtf for ease of identification.

Diagrams, maps, and illustrations can be submitted as hard copy but also as electronic files if available. Artwork of any kind should be made into and eps file or a tif file and the file name should be AMSauthorsurname1.eps or .tif (where the number is the figure number).

Contributors should keep one copy of the typescript for correcting proofs.

#### 3. Text preparation

Spelling and punctuation may conform either to British or American usage, providing it is consistent throughout. In either case quotation should follow the style of the original.

Use -ize (as in organize), connection, enquiry, judgement, focussed, role; elite, regime (without accents), but communiqué.

Quotations: Long quotations (i.e., of 50 words or more) will be set apart in smaller type, without quotation marks. They should also be indicated on the typescript. Shorter quotations will be set in the text, with double quotations within quotations, use single inside double.

Punctuation: All commas and periods ending quotations should appear inside the quotation marks; other punctuation goes outside unless it is actually part of the matter quoted.

*Ellipsis* within a sentence should be indicated by three ... spaced periods. Ellipsis at the end of a sentence should be indicated by three spaced periods following the sentence period, i.e. four periods in all.

*Indentation*: The first line of articles and of sections within articles and of reviews should not be indented. All other paragraphs begin with indentation.

Dates: 13 January 1976 (but 13 Jan. in footnotes); March 1978; 1920s; 1965–68; 1904–08 (except in headings: 1771–1773); seventeenth century; always abbreviate months in footnotes.

Figures: Spell one to ninety-nine in text, except e.g. 75 voted for, 39 against, and 15 abstained. Spell only one to nine in footnotes. 15 percent (but use % in footnotes).

Abbreviations: Mr., Dr., Jr., Sr. (as in Richard Henry Dana, Sr.); but USA, USSR, UN, NATO, ACLS, DAB, PMLA (without periods). Ibid., et al., etc., loc. cit. (Latin with periods).

Tables: Use space rather than vertical rules, unless the latter are absolutely essential sources and notes should appear immediately below each table.

Footnotes should be used sparingly: in general, to give sources of direct quotations, references to main authorities on disputable questions, and evidence relied on for a new or unusual conclusion. They should be numbered consecutively.

Capitalization: southern, northern, southerner, northerner, governor, President of the United States, South, North, Midwest.

Citations should wherever possible be to authoritative editions rather than to paperback reprints of no textual authority.

Books should be cited as follows, complete with publisher's name:

W.R. Brock, American Crisis: Congress and Reconstruction 1865–1867 (London: Macmillan, 1963), 274–83

H.C. Allen and C.P. Hill, eds., British Essays in American History (London: Edward Arnold, 1957)

Frances Anne Kemble, Journal of a Residence on a Georgia Plantation in 1838–1939, ed. John A. Scott (New York: Alfred A. Knopf, 1961), 260ff.

John Livingstone Lowes, *The Road to Xanadu: A Study in the Ways of the Imagination* 2nd edn. (1930; rept. New York: Alfred A. Knopf, 1959), 61.

Helen T. Catterall, ed., *Judicial Cases Concerning American Slavery and the Negro*, 5 vols. (Washington, DC: US Govt. Printing Office, 1926–37), 1, 216–21, 247; 4, 16.19.

John M. Hill, An Introduction to American Fiction, 2nd edn. rev. (Princeton: Princeton University Press, 1976), xi-xiii.

Subsequent citations should be indicated thus:

Immediately following: Ibid., 47.

Within the next ten footnotes: Hill, 271-78

When the work has not been cited, in any form, for more than ten footnotes: Hill, *American Fiction*, 394

Avoid op. cit.

Journals should be cited as follows:

Bernard Poli, "The Hero in France and America," *Journal of American Studies*, 2 (1968), 225–38

Avoid Roman numerals. Indicate volume numbers by italicising, thus:  $64\,$ 

Vol. No. Ch. Pt. all cap.

Page numbers: 152-55, 113-257, 1365-69

Abbreviations to be italic, e.g. Reviews in North America Literature, hereafter abbreviated to RNAL.

Weekly magazines

"Who controls the Democratic Party?" Time, 19 Sept. 1975, 19-24

Newspapers

Norman Mailer, "Reflections on James Baldwin's 'Apocalypse'", New York Times, 9 Oct. 1968. 23.

#### 4 Proofs

Typographical or factual errors only may be changed at proof stage. The publisher reserves the right to charge authors for correction of non-typographical errors.

#### 5. Offprints

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Volume 44 Number 1 February 2010

### **ARTICLES**

- 1 Americans Disunited: Americans United for World Organization and the Triumph of Internationalism ANDREW JOHNSTONE
- 19 Merchants of Asianness: Japanese Art Dealers in the United States in the Early Twentieth Century CONSTANCE J. S. CHEN
- 47 The Imprint of Affect: Humor, Character and National Identity in American Studies

  MICHAEL EPP
- 67 "Jerry, Don't Go": Domestic Opposition to the 1975 Helsinki Final Act SARAH B. SNYDER
- 83 Changes in the Nomenclature of the American Left RHODRI JEFFREYS-JONES
- 101 Transforming the Terms of Reading: Ideologies of Argument and the "Trope of the Angry Feminist" in Contemporary US Political and Academic Discourse BARBARA TOMLINSON
- 117 "The Last of the World's Afflicted Race of Humans Who Believe in Freedom": Race, Colonial Whiteness and Imperialism in John Ford and Dudley Nichols's The Hurricane (1937) GRAHAM CASSANO
- 137 Honeymoon Shocker: Lucille Fletcher's "Psychological" Sound Effects and Wartime Radio Drama

  NEIL VERMA
- 155 Stanley "Tookie" Williams, Gangbanger Autobiography, and Warrior Tribes DAVID BRUMBLE
- 171 "Nothing but Words"? Chronicling and Storytelling in Robert Coover's The Public Burning
  THEOPHILUS SAVVAS
- 187 Retrospective Sex: Rewriting Intersexuality in Jeffrey Eugenides's *Middlesex* RACHEL CARROLL

**REVIEW ESSAY** 

- 203 Intellectuals and the "War on Terror" MARIA RYAN
- 211 REVIEWS

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