Guidelines for Authors

1. The Australian Journal of Environmental Education provides a forum for the publication and dissemination of articles intended to further the research and practice of environmental education in all areas of formal and non-formal education.

2. There are two broad categories of papers that will be considered for publication in AJEE. The first category focuses on academic/research articles which should be 5000 words in length (including references, tables etc). Where additional word length is justified, extended papers will also be considered (up to 10,000 words). Contributions in this category may take the form of research or project reports, case studies of practice, critical essays relating to philosophical or policy issues, critiques of previously published articles, and literature reviews, that are of relevance to environmental education. Theoretical essays or research reports should include a description of the practical application(s) of the ideas raised or tested, while reports of practice should contain an explanation of the theoretical foundation underlying the practice in question.

3. All manuscripts will be reviewed by at least two members of the editorial board or invited referees with expertise in the relevant field. Selection of articles for inclusion in the journal will be based on these reviews.

4. Specifications for contributions: A short title of not more than thirty-four letters must be submitted with each manuscript. An abstract is also to be provided, no longer than 150 words. Authors should supply a minimum of five key words for referencing of papers. Tables, drawings, diagrams and charts should each be presented on a separate sheet of A4 paper. The approximate positions of these should be indicated in the typescript. Footnotes should be avoided. References should be listed alphabetically at the end of a contribution. Contributors should follow the specifications of APA (Publication Manual of the American Psychological Association, 2001, 5th edition).

5. Submission of papers. An electronic copy of the manuscript should be submitted by email to ajee@officelogistics.com.au. Contributors are asked to use MS Word 2007 or a later version. The names and present professional affiliations of the author(s) should appear on a separate title page so that anonymity is maintained during the reviewing process. Papers are blind-reviewed by two reviewers who are experts in the field. The typesetting process is simplified if the word processing file avoids the unnecessary use of tabs and the space bar. Please use only one space between sentences. The return key should be used only to create new paragraphs, not new lines. Authors should retain an exact copy of the manuscript for reference should clarification of specific pages, paragraphs or lines be required.

6. Manuscripts are accepted for publication on the understanding that they have been submitted only to the Australian Journal of Environmental Education and that copyright will be owned by the publisher, the Australian Association for Environmental Education. Authors are responsible for the factual accuracy of their papers and for obtaining permission to reproduce text or illustrations from other publications. Authors are also responsible for ensuring that the research reported on has been ethically conducted. Documentary evidence of this permission may be required. Authors retain the right to include a self-archived copy of the final corrected manuscript version of their paper in an eprint repository. The eprint record should include full publication details, a copyright notice plus a link to the journal’s web page (http://www.aasee.org.au/publication/australian-journal-of-environmental-education/).

7. Authors will receive a complimentary copy of the journal issue in which their paper appears.

8. All contributions should be addressed to: Dr Amy Cutter-Mackenzie, Editor, AJEE, Faculty of Education, Monash University, McMahon's Road, Frankston, Victoria 3199, Australia. Telephone +61 3 9904 4638. Email: Amy.CutterMackenzie@monash.edu

9. The new AJEE submission guidelines via the Australian Academic Press (http://www.australianacademicpress.com.au) will be published on the AJEE and AAP websites in due course. In the meantime, all submissions are to be sent to Dr Amy Cutter-Mackenzie.

From here-on-in two issues will be published per year possibly moving to three. The next issue of the AJEE to be published will be Volume 27(1) in December 2011.

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