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Submitting a Proposal for a Themed Section

Social Policy and Society
A Journal of the Social Policy Association

1. Prospective Guest Editor(s) of a Themed Section should, in the first instance, contact the Managing Co-Editors, Hugh Bochel and Catherine Bochel, by e-mail to spseditors@lincoln.ac.uk to outline their idea.

2. Following an initial discussion, a proposal for a Themed Section should be submitted in Microsoft Word format by e-mail to spseditors@lincoln.ac.uk. This should include:
   a. the envisaged title
   b. the names and institutional affiliations of the proposed Guest Editor(s)
   c. a brief outline of the rationale for the Themed Section
   d. a list of contents (listing all of the contributors, the titles of each article and an abstract for each)

3. Proposals are then reviewed by the Editorial Board. Guest Editors whose proposals are subsequently accepted, will be invited to publish a Themed Section in the journal.

4. Themed Sections should contain the following:
   a. An ‘Introduction’, usually written by the Guest Editor(s) providing a short introductory piece to the Themed Section
   b. a set of peer reviewed articles - usually no more than six articles in total
   c. a ‘Review Article’, which provides a selected review of the key literature
   d. a short ‘Some Useful Sources’ guide to key sources in the area

5. The total word limit for an entire Themed Section is no more than 40,000 words. This is to include all tables, endnotes and bibliographies.

6. Each individual article must be no more than 5000 words in length and must conform to the Instructions for Contributors.

7. Upon acceptance of their proposal Guest Editor(s) will receive further detailed guidance from the Managing Co-Editors about their responsibilities e.g. the required refereeing process, production deadlines etc.

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