



Netherlands Journal of Geosciences - Geologie en Mijnbouw

Instructions for Contributors

Revised May 2021

Scope

Manuscripts should be within the scope of the journal, i.e. refer to the North Sea region and geologically relevant adjacent areas. The subject should be of interest to a worldwide readership.

Open Access

All articles published by *Netherlands Journal of Geosciences* are Open Access: freely and permanently accessible online, immediately upon publication, under licensing that allows anyone to redistribute, re-use and adapt the content as long as they provide attribution.

Copyright and licensing

Netherlands Journal of Geosciences authors retain copyright over their work. They must complete and return a [license to publish](#) form once their articles has been accepted for publication.

Authors must complete and return a license to publish form once their article has been accepted for publication.

Articles will be published under a Creative Commons Attribution (**CC-BY**) license as standard, but authors may elect to publish under the following alternative licenses:

- **CC-BY-NC-SA** (Attribution – Non-Commercial – Share Alike)
- **CC-BY-NC-ND** (Attribution – Non-Commercial – No Derivatives)

For information on what each license allows, please visit

<http://creativecommons.org/licenses>.

For more information about OA, see Cambridge University Press's [open access policies pages](#).

Article processing charges

Open access publishing in *Netherlands Journal of Geosciences* is funded through levying an article processing charge (APC) on each individual author's institution or funding body.

An APC of **£1,870 / \$2,980** will apply to all accepted papers, with a waiver scheme for eligible countries – see waiver policy below for more details. The decision whether to accept a paper for publication will rest solely with the Editors, and without reference to the funding situation of the authors.

Please note: APC collection is managed by RightsLink, who will contact authors following acceptance of their paper.

Formats

Manuscripts will be handled in three formats: a. Geo(im)pulses, not exceeding 4 pages; b. Regular Papers, preferably not exceeding 8 pages, correspondingly roughly to 6000 words (depending on layout, figures and tables); and c. Geoperspective papers: invited contributions that provide a geoscientific viewpoint on societal issues. Geo(im)pulses are intended to be published rapidly, and should contain timely information. They will not exceed 4 pages and contain at most 1 or 2 figures/tables. If the number of 4 pages is exceeded, the manuscript will be classified as a Regular Paper, which may take longer to publish.

Colour figures are possible **at no cost** to the author. Additional colour figures or photos and/or lengthy tables can be posted at no cost on the NJG website, and will be referred to with a link in the NJG article. Supplementary material **must** be supplied electronically with the first submission of the manuscript for the review process. The format is the responsibility of the author, and will be posted as submitted.

The pdf of the published paper will be supplied to the first author.

Submission

Manuscripts should be submitted electronically via the website <http://mc.manuscriptcentral.com/njg>. Details for the electronic submission are provided below.

Please note that text and figures should be submitted in separate files with clearly identifiable file names.

The text should be in single-column format. Do not include figures in the text file, **always provide figures as separate files**; and do not submit figures in a word-processing format.

Previously published manuscripts

Submission of a manuscript is understood to imply that it has not been published elsewhere and it is not being considered for publication elsewhere. Manuscripts that have been published previously, partly or in full, in a language other than English, French, German or

Spanish may be considered for publication; the original publication should be mentioned explicitly in the accompanying letter.

Multi-author manuscript

In the case of a multi-author manuscript, the accompanying letter should clearly state who the corresponding author is. The corresponding author will receive the proofs and the copyright transfer form. The corresponding author should, if possible, provide an email address along with his/her address data; co-authors are strongly advised to do so, too.

Language

Manuscripts must be written in English. Authors, whose native language is not English, are urged to have their manuscripts checked by a native English speaker before submission. The use of a spelling checker as present in most word-processing software is strongly advised. The agreed spelling for NJG is British English. Manuscripts that would require much language correction may be rejected. If accepted, their handling may be delayed.

Competing Interests

All authors will be asked to submit a competing interest declaration in the online submission site. This declaration will be subject to editorial review and may be published in the article. Competing interests are situations that could be perceived to exert an undue influence on the content or publication of an author's work. They may include, but are not limited to, financial, professional, contractual or personal relationships or situations. If the manuscript has multiple authors, the author submitting must include competing interest declarations relevant to all contributing authors.

Example wording for a declaration is as follows: "Competing interests: Author A is employed at company B. Author C owns shares in company D, is on the Board of company E and is a member of organisation F. Author G has received grants from company H." If no competing interests exist, the declaration should state "Competing interests: The author(s) declare none".

Terminology

Authors should adhere to IUGS terminology. SI units should be used wherever possible (<http://physics.nist.gov/cuu/Units/>); details on this system can be obtained from OFFILIB, 48 Rue Gay Lussac, F-75005 in Paris. Non-SI units may be used only where this is necessary for practical understanding.

Organisation

Manuscripts should generally be organized in the following order: 1. Title; 2. Name(s) of author(s); 3. Author(s') affiliation(s) and email address(es); in case of more than one author, please indicate who the corresponding author is, if he/she is not the first-named one; 4. Abstract; 5. Keywords (in alphabetical order); 6. Introduction; 7. Methods and materials; 8. Analyses and results; 9. Discussion and conclusions; 10. Acknowledgements; 11. References

(according to the format detailed below); 12. Appendices (if any, their use should be restricted to a minimum); 13. Figure(s) and table captions; 14. Tables; 15. Figures.

- The Editors reserve the right of returning a manuscript to the author for revision prior to the review procedure if it is not in the form given in this guide.
- The *title* should be as concise as possible, but leave no doubt as to the contents. Area and age of studied material should – if appropriate – be mentioned. Abbreviations in the title should be avoided. Names etc. should contain all relevant diacritical symbols required.
- The *abstract* should not be descriptive but rather concisely summarize the methods used, the main results and the conclusions; it must be understandable on its own and not refer to illustrations or references. It should not be longer than 500 words.
- *Keywords* should preferably amount to 3 - 6. They need not repeat words used in the title and should preferably be taken from the most recent American Geological Institute GeoRefThesaurus. A single keyword should not consist of more than three words, but preferably of one.
- The *running text* should be subdivided into sections and subsections as required. The headings are, respectively, in bold (with a white line underneath), in bold italics (white line underneath), and in italics (without white line underneath). Sections and subsections should not be numbered. Unduly long descriptions should be replaced by tables or figures, whenever possible.
- All *references* cited in the text are to be listed in the reference list and vice versa. The manuscript should be carefully checked to ensure that the spellings of authors' names and publication years are exactly the same in the text as in the reference list. Do not type anything in bold or italics. Do not abbreviate journal titles. Refer in the text to the author's name (without initials) and year of publication: 'as suggested earlier (Smith, 1999)' or 'as suggested by Smith (1999) and Johnson & Petersen (2000)'. If reference is made to publications written by more than two authors, the name of the first author should be used, followed by 'et al.'. This indication should, however, never be used in the list of references: all authors and co-authors must be named in full in the list.

References

References in the text should be arranged chronologically. The reference list should be in the form as used in recent issues of the *Netherlands Journal of Geosciences – Geologie en Mijnbouw*. The list of references should be arranged alphabetically by authors' names, and chronologically per author. If an author's name in the list is also mentioned with co-authors, the following order should be used:

1. Publications by the single author, arranged according to publication year;

2. 2. Publications of the same author with one co-author, arranged alphabetically per co-author and, if necessary, per co-author according to publication year;
3. 3. Publications of the author with more than one co-author, arranged chronologically (per year, if necessary, alphabetically).

The following system should be used for arranging references:

Journal papers: names and initials of all authors, year. Title of paper. Journal name (in full) volume number: first and last page numbers of the paper. Issue numbers should be provided between brackets after the volume number **only** if the issues of one volume do not show consecutive page numbering.

Example: Louwye, S., De Coninck, J. & Verniers, J., 1999. Dinoflagellate cyst stratigraphy and depositional history of Miocene and Lower Pliocene formations in northern Belgium (southern North Sea Basin). *Geologie en Mijnbouw* 78: 31-46.

Books: names and initials of all authors, year. Title of the book. Publisher (location of publisher): number of pages.

Example: Brodzikowski, K. & Van Loon, A.J., 1991. *Glacigenic sediments*. Elsevier Science Publishers (Amsterdam): 674 pp.

Edited volume papers: names and initials of all authors, year. Title of paper. *In:* Name(s) and initials of the volume editor(s) followed by (ed.) or (eds): title of the edited volume. Publisher (location of publisher): first and last page numbers of the paper.

Example: De Jong, J.D. & Maarleveld, G.C., 1983. The glacial history of the Netherlands. *In:* Ehlers, J. (ed.): *Glacial deposits in North-West Europe*. Balkema (Rotterdam): 353-356.

In the case of publications in any language other than English, the original title is to be retained. Titles of publications in non-Latin alphabets should be transliterated, and a note such as '(in Russian)' or '(in Japanese, with English abstract)' should be added at the end of the reference.

Illustrations

All *illustrations* must be presented separately from the manuscript. The design, line widths, letter sizes (use typeface Helvetica or Arial) and scale bars should allow reproduction to column width (84 mm) or page width (174 mm, maximum height: 246 mm) in such a way that the 'information density' is high. All illustrations must be numbered consecutively and referred to in the text in the same order.

Photographs, micrographs, etc. must be sharp and exhibit good contrast. Image files of the photographs (.psd or .tif) must have a resolution of 300 dpi on printing scale (i.e. an image of 84 × 100 mm should be 992 × 1181 pixels at least). Bar scales on a photograph must be used rather than magnification factors in the caption.

The use of fine shading or stipples, coloured text and coloured thin lines (<0.2 mm) must be avoided.

Vector graphics (ps, eps, ai) are also acceptable.

Tables

Tables should not exceed the area of the page (174 × 246 mm). If this appears impossible, reversing columns and rows will often make the impossible possible. Large tables should be avoided and can be placed on the NJG website. Tables should be compiled on separate sheets and must be numbered according to their sequence in the text. The text must include references to all tables. Column headings should be brief, but sufficiently explanatory. Units of measurement should be given in parentheses. See the tables in recent volumes of the journal for additional details on layout, etc.

Each table must have a brief and self-explanatory caption. Explanations that are necessary to the understanding of the table should be given as footnotes, indicated by a superscript number, at the bottom of the table.

Formulae

All *formulae* should be presented consistently and clearly with regard to the meaning of each symbol and its correct location. Formulae must be typed throughout. All unusual symbols must, if numerous, be collected in a separate list in an appendix, giving a clear explanation of each symbol. Please, try to keep the notation as simple as possible, and avoid ambiguities. Do not use special typefaces if there is no urgent need to do so. Different formulae should be clearly separated in the manuscript, at least by punctuation marks, if not by words. Avoid breaking formulae if breaking is not strictly necessary (i.e. if the equation is less than one typed line). Do not use complicated juxtapositions of symbols. Also, try to avoid complicated subscripts and superscripts.

Formulae and text should show a clear distinction between similar symbols, (e.g., between zero (0) and the character O, between one (1) and the characters l and I, and between multiplication (· or ×) and the character x).

Footnotes

Footnotes should be used only if absolutely essential. In most cases it will be possible to incorporate them in the main text. If used, footnotes should be numbered consecutively throughout the manuscript, indicated by superscript Arabic numbers, and kept as short as possible. Extensive footnotes can be restricted to a link to the NJG website.

Proofs of articles accepted for publication will be sent to the corresponding author to be checked for typesetting/editing. The author is not expected to make changes or corrections that constitute departures from the article that was accepted by the Editors. Substantial changes may be charged to the author at cost price.

Cambridge Language Editing Service

We suggest that authors whose first language is not English have their manuscripts checked by a native English speaker before submission. This is optional but will help to ensure that any submissions that reach peer review can be judged exclusively on academic merit. We offer a Cambridge service which you can find out more about [here](#), and suggest that authors make contact as appropriate. Please note that use of language editing services is voluntary and at the author's own expense. Use of these services does not guarantee that the manuscript will be accepted for publication nor does it restrict the author to submitting to a Cambridge-published journal.

Additional information

More details about the submission of manuscripts may be obtained from the Editorial Office, preferably by email: nig@tno.nl