

***JOURNAL OF ROMAN STUDIES* REVIEWS: NOTES ON STYLE for JRS 2018**

Electronic submission of reviews is expected; please submit your review in Word.

FONT

Please use a unicode font (Times, Times New Roman or Gentium preferred); in any case, it is vital that a unicode font be used for non-Roman scripts (Greek, Syriac, Hebrew, Coptic).

Font should be 12 point throughout.

LAYOUT

Please do not attempt any complex page layout.

Justify the left-hand margin only.

Use 1.5 line spacing.

Set margins at 2 cm all round.

The start of each paragraph should be indented using the tab key (not space-bar).

No line break between paragraphs.

One space only to be used after full-stops, commas etc

There are no footnotes.

HEADING

Please give information on the volumes reviewed in the following form:

J. M. TURFA, *DIVINING THE ETRUSCAN WORLD: THE BRONTOSCOPIC CALENDAR AND RELIGIOUS PRACTICE*. Cambridge: Cambridge University Press, 2012. Pp. xiii + 408, illus. ISBN 9781107009073. £65.00.

J. A. BECKER and N. TERRENATO (EDS), *ROMAN REPUBLICAN VILLAS: ARCHITECTURE, CONTEXT, AND IDEOLOGY* (Papers and monographs of the American Academy in Rome 32). Ann Arbor: University of Michigan Press, 2012. Pp. 146, illus., maps, plans. ISBN 9780472117703. £52.50/US\$60.00.

NAME, INSTITUTION AND E-MAIL ADDRESS

At the foot of the review text, please supply your own name (in caps) – the usual (but by no means compulsory) form is first name and/or initials and surname, the name of your institution (in italics) and an e-mail address.

PAGE SPANS, CHAPTERS AND AUTHOR NAMES

For single-authored books (as opposed to edited volumes), the name of the author should be given in full at its first instance (so K. Hopkins or, preferred, Keith Hopkins) and thereafter abbreviated to a single letter with point (so H.).

Page spans (from the volume under review) in round brackets (16–17), (300–1); do not use p. or pp.

Chapter is abbreviated as ‘ch.’; chapters as ‘chs’; with the chapter number in arabic numerals

QUOTATION

Passages quoted go in roman within single quotation marks, not in italic; double marks for a quotation within a quotation. Longer passages are inset and separated above and below by line spaces; also in roman, but without quotation marks. Any interpolations by an author should be enclosed in []. Greek does not need quotation marks. Where manuscripts are quoted, their readings are in italic.

In general, keep Greek to a minimum. Isolated words may be transliterated in italic, as well as words commonly so treated, e.g. *polis*, *archon*. Oriental scripts should be avoided unless some point of reading or meaning makes them essential.

SERIAL OR “OXFORD” COMMA

The comma before ‘and’ or ‘or’ in a list should be avoided except in (occasional) cases where ambiguity might arise. Do not use the ampersand.

SPELLING AND CAPITALIZATION

Current British spelling (OED) should be used ('z' spelling for words such as 'organize').

Words such as rôle, élite, régime and entrepôt retain their accents.

Main periods are capitalized: the Republic (Republican), the Principate, Late Antiquity (but note, late antique).

Otherwise ‘early’ and ‘late’ are lower case: the late Republic; the early Empire; the later Empire.

Note also: River Danube (but Danube river); Battle of Cannae.

DATES

Date spans should be given in full: A.D. 567–569.

Dates in the form: 1 January 1985.

A.D. (or C.E.) before figures, B.C. (or B.C.E.) after, with full points.

Keep use of A.D./B.C. to a minimum; it is assumed, for example, that in a review of a volume on Late Antiquity all dates will be A.D.

‘The second century’ (not ‘the 2nd cent.’ or ‘c.2’) as noun; but hyphenate as adjective: so ‘third-century crisis’

FIGURES

Spell out figures under 100 except in statistics.

Figures in the form 16-17, 282-6, 282-96, 300-1, 316-17.

Insert commas with four or more figures: 3,963, but not in dates, column nos., line nos. in poetry or in MS nos.

Spell out 'per cent' in text.

ITALICS

Technical terms and foreign words go into italic, except where they have become naturalized into English. Consul, praetor, imperium etc. to be in roman.

CITATION OF ANCIENT TEXTS

The general model is the *Oxford Classical Dictionary* (3rd edn.) both for abbreviations and for spelling and capitalization of titles (in the majority of cases only the initial word): so Augustine, *De civitate dei*; Cicero, *De oratore*.

Book numbers to be in arabic numerals.

CITATION OF MODERN WORKS

Given the tight word constraints, unless it is absolutely relevant to the point being made, the title of a journal article is usually omitted and reference given in the form of author + journal: S. Keay *et al.*, *PBSR* 68 (2000), 1–93. (Note comma after author and note comma after date.) Web-resources should be referred to by the full URL, as plain-text, not hyper-link.

Journal abbreviations follow the *Oxford Classical Dictionary* (3rd edn).

Similarly, chapter titles in edited works need not be given: D. Briquel in J. M. Turfa (ed.), *The Etruscan World* (2013), 36–55.

Note that in the citation of books (apart from the title) only the date of publication is given; the series or publisher or place of publication should only be included if absolutely relevant to the point being made.

Where parentheses are required within parentheses, use (), not [].

Peter Thonemann

March 2017