

British Journal of Political Science: Style Sheet

Updated: 25 April 2017

Contributions should be typed in double spacing, and should have a left-hand margin of at least 25mm/1 inch and a right hand margin of at least 40mm/1.5 inches. Typesize should be no smaller than 12 point. Contributors are asked to retain an exact replica themselves for use in answering copy-editor's enquiries and correcting proofs. Authors should not attempt to hard code typesetting such as page breaks and white space in the submitted manuscript.

Accepted manuscripts must be submitted in MS Word or LaTeX. Authors using LaTeX must supply the source file as well as all additional input files required to produce the final document, such as images etc. LaTeX documents should use standard fonts and avoid using specialized packages as far as possible. (Note the

Footnotes should be double-spaced using type no smaller than 10 point. They should be numbered consecutively.

References should appear in author-date format in footnotes, rather than in the main text itself. Each direct quotation must be accompanied by a reference containing a page number. References in footnotes should be made in the following manner:

Text:

Elster criticizes the reliance of functionalism in common Marxist explanations of technical change, and proposes alternative foundations based on intentional explanations.¹ Others have argued ...

References in footnote:

¹Elster 1983, 174.

Multiple references should be ordered alphabetically and separated by semicolons, i.e.,

¹Elster 1983, 174; Marx and Engels 2004[1848].

Multiple references to the same author in the same year should be separated by a letter in alphabetical order, by their order of appearance in the list of references, i.e., ¹Elster 1983a; Elster 1983b.

When there are four authors or more, 'et al.' is used in footnote references, but not in the reference list itself.

¹ Meadows et al. 1972

The original year of publication should be inserted in brackets for items where publication year differs substantially from the original year of publication. ¹Marx and Engels 2004[1848].

Items that have no date identified can be listed as follows:

¹Marshall, Jagers and Gurr ND.

Format for list of references at end of article

All items should be listed in alphabetical order. Items by the same author should be listed in chronological order.

Reference to an article:

Hechter, Michael. 1995. Reflections on Historical Prophecy in the Social Sciences. *American Journal of Sociology* 100:1520-7.

References to an article in a journal that has no paper version should include the issue number as well as the volume number.

Reference to a book:

Elster, Jon. 1983. *Explaining Technical Change: A Case Study in the Philosophy of Science*. Cambridge: Cambridge University Press.

Reference to a chapter in an edited book

Simmons, Beth A., Frank Dobbin, and Geoffrey Garrett. 2008. The Diffusion of Liberalization. Pp. 59–80 in *The Global Diffusion of Markets and Democracy*, edited by Beth A. Simmons, Frank Dobbin and Geoffrey Garrett.. Cambridge: Cambridge University Press.

Reference to an edited book:

Andreas, Peter, and Kelly M. Greenhill, eds. 2010. *Sex, Drugs, and Body Counts: The Politics of Numbers in Global Crime and Conflict*. Ithaca, NY: Cornell University Press.

Reference to an electronic publication:

Please indicate the URL of the webpage, date when item was accessed, plus any identifying information, i.e.,

Marshall, Monty G., Keith Jagers, and Ted Robert Gurr. ND. Polity IV Project: Political Regime Characteristics and Transitions, 1800-2010. Available from <http://www.systemicpeace.org/polity/polity4.htm>, accessed 18 May 2012.

Reference to an unpublished item:

Aachen, Christopher H. 2000. Why Lagged Dependent Variables Can Suppress the Explanatory Power of Other Independent Variables. Paper Presented at the Annual Meeting of the Political Methodology Society, Los Angeles, CA, 20-22 July.

Tables and figures: Each table and figure should be placed in the text close to where discussed (i.e., not on separate sheets at the end).

Tables should be clearly laid out and designed to fit into a space of 190 x 120mm. Tables should preferably be designed using the table editor tool in MS Word (or typeset in LaTeX), not by manually inserting spaces or tabulators. Vertical lines between columns should be omitted, and horizontal lines limited to the top and bottom of the table, with an additional one below the column headings (see published articles for examples). Totals and percentages should be labelled, and the units should be explicitly identified. See published examples.

Authors should avoid using figures with an excessive number of digits and rescale variables so that all figures in a table can be displayed with the same number of digits after decimal points, ideally not more than 3. Use initial zeros, i.e., 0.300 rather than .300. Authors who wish to flag 'statistically significant' statistics using asterisks should avoid using excessive numbers of asterisks and consider alternative symbols such as a dagger if they wish to indicate a large number of significance levels.

Figures should not contain more detail than can be clearly shown in a space of 200 x 133mm and should be computer drawn. The resolution of images should be at least 300 dpi. Authors should avoid figures using shaded outer margins and figures using colours other than greyscale. Although it is possible to publish figures in colour where this is required, this must be agreed in advance and the authors may have to cover the additional costs of colour printing. Authors should ensure that they have permission to reproduce any copyrighted material.

Data citation

The British Journal of Political Science is a signatory of the [Data Access and Research Transparency](#) (DA-RT) statement, promoting data sharing and research transparency in political science.

The BJPoS Dataverse site is dedicated to the replication data for the articles the Journal publishes. Authors of accepted articles need to deposit their data and any additional materials required to replicate an article's empirical analyses on this site, which can be found here: <https://dataverse.harvard.edu/dataverse/BJPoS>

(A step by step guide to uploading the data to the site can be found here: <https://www.cambridge.org/core/services/aop-file-manager/file/58ff2afb19dbda5f061e39b4>)

Any additional materials that are non-essential to the replication of the published results, but which could be of interest to readers, should be published as supplementary material in on-line appendices to be hosted at Cambridge Core.

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Upon uploading replication data to the BJPoLS Dataverse, the author will receive the citation information for the data – including a DOI:

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This should be placed in the article's reference list and ordered alphabetically. Please replace the DRAFT VERSION with V1 and include the universal numerical footprint (UNF) if one has been provided:

Gandrud, Christopher, 2017, "Replication Data for: The Measurement of Real-Time Perceptions of Financial Stress: Implications for Political Science", [doi:10.7910/DVN/GSJO9Q](https://doi.org/10.7910/DVN/GSJO9Q), Harvard Dataverse, V1.
UNF:6:1TrYcMQn4I4uDbBrh99dVA==

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'Support for this research was provided by the Economic and Social Research Council (Award no. ***). Replication data is available at Gandrud 2017.'

Quotations of more than 50 words should be indented in the typescript and typed in double line spacing. Use single inverted commas for shorter quotations. Square brackets should be used to enclose interpolations, and three dots to indicate omissions. Make sure there are no errors in the spelling, punctuation and capitalization of quotations.

Spelling: English or American is permitted, so long as each article employs one or the other consistently throughout. In general use the spelling –ize (not –ise), connection, judgement, dispatch, co-operation, biased, focused. *Capitals*: Use as few as possible and use them consistently. *Italics* should be used for foreign words other than proper names. Italics for emphasis are discouraged. *Abbreviations*: Omit full stops in abbreviations consisting of capital letters (MP, USA). Use capitals for acronyms such as NATO and UNESCO. *Dates* should be in the form 1 May 1968, 1970s (no apostrophe), the twentieth century. *Numbers* up to 100 should normally be spelt out, except for percentages, exact quantities, or a series of numbers. Use 'per cent' (not %) except in tables. Include a comma in numbers over 999. The second of a pair of numbers should be abbreviated (i.e. 175–6 not 175–176), except for numbers 11–19 which retain the 1.

We expect authors to use gender-neutral language.

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before the article goes to the printer. Please make sure that your manuscript is in a final form at this stage.