

The Americas Style Sheet for Book & Film Reviewers

Use the following guidelines in preparing your book review.

1. **SOFTWARE**
Microsoft Word submissions are preferable.
2. **NUMBERS**
Spell out numbers less than 11. Spell out numbers for centuries. Examples: nine, 22, nineteenth century.
3. **CAPITALIZATION**
Try to use as few capitals as possible. Do not capitalize words such as colonial, republic (referring to a specific country), audiencia, viceroy, bishopric. Capitalize Church when referring to the Roman Catholic Church.
4. **PAGE NUMBERS AND QUOTES**
Place page numbers outside of the quotes but before the period if at the end of a sentence, and always in parentheses; “p.” and “pp.” are NOT necessary. For example: Gabriela Zamorano Villarreal discusses, “the challenges of indigenous communication for envisaging political imaginaries in light of the configuration of the plurinational state and the growing articulation of a common language of indigeneity” (16).
5. **ITALICS OF FOREIGN WORDS**
Do not italicize commonly known Spanish words such as cédula, encomienda, hacienda, audiencia, gobernador, etc. Other foreign words should be italicized only the first time they are used.
6. **DATES**
When referring to decades do not use apostrophes. Example: 1830s.
7. **HEADINGS**
Please type the citation of the book under review (double-spaced) at the top of the review. Use the following format:

Steve Stein, Populism in Peru: The Emergence of the Masses and the Politics of Social Control.

Madison: The University of Wisconsin Press, 1980. Pp. xvi, 296. Illustrations. Notes. Bibliography. Index.

\$49.95 cloth; \$21.50 paper.
8. **REVIEWER IDENTIFICATION**
The reviewer should type his or her name and affiliation at the end of the review in the following manner:

Tulane University RICHARD E. GREENLEAF

New Orleans, Louisiana
9. **FOREIGN LANGUAGE BOOKS**
Give the title using the capitalization style of the particular language. For example, for Spanish books, capitalize only the first word and proper names.
10. **REFERRING TO THE BOOK BEING REVIEWED AND CITING OTHER WORKS**
Do not repeat the title of the book being reviewed. If other works are mentioned in the corpus of the review, please cite only the author’s name, if at all possible, and if other information must be given, use only the briefest title. Do not append citations to book reviews.