Step-by-step guide
for authors publishing Open Access
in Cambridge Journals

cambridge.org/open-access
Open Access Publishing in Cambridge Journals

1. Manuscript Preparation
   - Find your chosen journal on Cambridge Core
   - Review the Instructions for Contributors (IFCs)
   - Format your manuscript

2. Manuscript Submission
   - Click ‘Submit your article’ on your chosen journal’s homepage
   - Complete the submission form in Online Peer Review System (OPRS)

3. Manuscript Review
   - Your manuscript goes through Editorial and Peer Review

4. Publication Decision
   - Your manuscript is accepted for publication
   - Fill in and submit the Open Access licence to publish form. This indicates that you wish to publish Open Access
   - Your manuscript moves into production

5a. Payment Process
   - Receive email from Rightslink requesting APC payment
   - Login or create an account in Rightslink
   - If applicable, input your institution in the ‘Affiliation Discount’ section
   - Confirm transaction

5b. Production Process
   - Copy editing
   - Author proof
   - Type setting
   - Final type setting

Key to symbols:  Author action  Cambridge action

Read and Publish
Cambridge University Press has made a number of Read and Publish agreements to establish OA publishing in Cambridge Journals for publicly funded research articles.

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