

BYZANTINE AND MODERN GREEK STUDIES

Instructions for Contributors (revised November 2020)

Byzantine submissions will be assessed by

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General

1. Articles for consideration should be submitted through the journal's ScholarOne online submission system at <https://mc.manuscriptcentral.com/bmgs>, but authors are always welcome to discuss their plans with the Editors in advance, and PhD candidates and early career scholars are encouraged to do so.

BMGS only publishes book reviews which have been commissioned by the Book Review Editor. Instructions for Book Reviews will be supplied by the Book Review Editor when commissioned.

The maximum length of an article should be 8,000 words, including footnotes; for critical studies, 3,500 words.

Research articles will go through a double-blind peer review process, and manuscripts should be suitably anonymised prior to submission. Authors should also submit a separate title page listing contact details, including email address and affiliation, as well as an author biography of 75 words.

Authors should ensure that all diacritics in all languages are correctly placed.

The editors reserve the right to reject unread any submission which is not presented in competent academic English, irrespective of the quality of the content. Authors who are not native speakers should consider employing a competent native speaker of English to check and correct their text before it is submitted.

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2. An ABSTRACT of not more than 100 words, outlining the contents and argument of the article, should be provided during the submission process. A list of four or five keywords should also be submitted, eg:

Keywords: Byzantine court ceremonial; Greek history; literary translation; urban settlements

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4. GREEK TYPE. Greek should be supplied in a Unicode font such as Times New Roman.

5. SPELLING. British spelling conventions should be followed. In words where there is a choice between ending in –ize and in –ise, –ize should be used. ‘*Circa*’ should be abbreviated as ‘*c.*’

APOSTROPHES. In the possessive case of Greek names ending in –s, s’ should be used, not s’s: thus Socrates’.

HYPHENS AND DASHES. Use hyphens for hyphenation (e.g. ‘re-use’) but use en-dashes for closed range of values (e.g. ‘1–15 and 25–9’). For interpolations stronger than those demarcated by parentheses, use space, en-dash, space (e.g. “A flock of sparrows – some of them juveniles – alighted and sang”).

GENERAL. Useful guidance on presentation is to be found in the *Modern Humanities Research Association Style Guide*: <http://www.mhra.org.uk/style/>.

6. FOOTNOTES should generally be confined to necessary references. See para. 12.

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8. QUOTATIONS. Verse quotations should be marked as such in the left-hand margin.

QUOTATIONS OF TEXTS IN FOREIGN LANGUAGES. Byzantine texts quoted in articles should be in the original, accompanied by an English translation. In other cases the inclusion of English translations of passages in Greek and other foreign languages into English is a matter for discussion between authors and the editors. Authors are advised to consult the editors about this matter when preparing their submissions.

9. ABBREVIATIONS should not be used in the body of the text, except for standard cases such as Dr, Mr, Mrs, Ms, St.

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11. NUMERALS. In ranges of numbers (e.g. years and page numbers), avoid repeating the same digits: thus, 1867–88 (not 1867–1888), 123–45 (not 123–145). Exceptions: (i) in years, repeat the thousand even if the hundred is the same (1867–1976, not 1867–976); (ii) in numbers from 10 to 19, the ten should always be repeated (11–19, not 11–9).

References

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12.1. The first time they are cited, references to BOOKS should be made thus (note absence of comma before, after and within the parenthesis containing place and year of publication; also omit publishers' names. Where a book has two places of publication, e.g. Ithaca, NY and London, include only the first.

R. J. H. Jenkins, *Byzantium: The Imperial Centuries: A.D. 610– 1071* (London 1966) 160–85.

C. Diehl, *Manuel d'art byzantin*, 2nd edn, II (Paris 1926) 552–3.

Syméon le Nouveau Théologien, *Catéchèses*, ed. B. Krivochéine, 3 vols [Sources Chrétiennes, 96, 104, 113] (Paris 1963–5).

D. Lodge (ed.), *Modern Criticism and Theory* (London 1988) 36–42.

For books published in English, initial capitals should be used for all major words. For subsequent references to the same book the author's surname (without initials) and the title of the work (abbreviated if necessary) should be used subsequently, with a comma separating the title from the page numbers. *Op.cit.* should be used only if the work has been cited in the immediately preceding footnote, and in the case of a work cited frequently an abbreviation may be used. Examples:

Jenkins, *Byzantium*, 160–85.

Diehl, *Manuel d'art byzantin*, II, 552–3.

Syméon, *Catéchèses*, II, 110–13.

Lodge (ed.), *Modern Criticism and Theory*, 36–42.

12.2. The first time they are cited, references to ARTICLES IN PERIODICALS AND CHAPTERS IN EDITED VOLUMES should be made thus; note absence of commas, as in 12.1:

M. Mullett, 'The "disgrace" of the ex-Basilissa Maria', *Byzantinoslavica* 45 (1984) 211–19.

P. Golden, 'The peoples of the Russian forest belt', in D. Sinor (ed.), *The Cambridge History of Early Inner Asia* (Cambridge 1990) 256–8.

For works published in English, initial capitals should be used only for proper names. Please note that all journal titles should be given in full, not abbreviated, every time they are referred to. Note also that the full page numbers of articles should be given on first appearance; where a specific page is cited for the purpose of the footnote in question it should appear in round brackets after the full page numbers.

On first reference to every article, contributors should give the full title of the periodical cited.

For subsequent references to the same article or chapter, use the same conventions as in 12.1.

12.3. Citations from BYZANTINE AUTHORS should be made by author's name, transliterated from the Greek, title of the work as given by the editor, name of editor, volume number, place and date of publication, and page number. Thus

George Pachymeres, *Relations historiques*, ed. A. Failler, I (Paris 1984) 61. (Thereafter Pachymeres, I, 61).

Nikephoros Gregoras, *Byzantina Historia*, ed. L. Schopen, II (Bonn 1830) 1012. (Thereafter Gregoras, II, 1012).

12.4. REFERENCES TO PUBLICATIONS IN GREEK

Authors' names should be transliterated, while titles of books and journals should be given in Greek characters. Capitals should be used in titles only where the word would be capitalized in ordinary discourse, or where the capitalizing of a book title is conventional. Places of publication and other information should be in English. Do not translate Greek titles into English:

A. Sikelianos, *Αυρικός Βίος*, I (Athens 1992) 56.

R. Beaton, 'Ο Σικελιανός όπως τον γνώρισε ο Σεφέρης', *Αντί* 235 (November 2001) 749.

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