**References**

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**Contents:**

[In-text citations](#In_Text_Citations)

[General guidance](#General_Guidance)

[Journal article](#Journal_Article)

[Chapter in a book or paper in a multi-author volume](#Chapter_in_Book)

[Monograph in a series](#Monograph_Series)

[Online publication series](#Publication_Series)

[Book](#Book)

[Thesis or dissertation](#Thesis_or_Dissertation)

[Section in the Treatise on Invertebrate Paleontology](#Treatise)

[Article in press or online preprint](#In_Press_or_Preprint)

[Abstract](#Abstract)

[Foreign language](#Foreign_Language)

[Map](#Map)

[Digital source](#Digital_Source)

[Article in series that begins page number sequence anew with each issue](#Page_Numbers_Restart)

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**General Guidance**

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  + (1) single author – chronologically.
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* For double dates, e.g., 1900 (1896), specify what the date in brackets means, for example, “1900 (for year 1895)” or “1900 (“1895”)”.

**Examples**

**Journal article:** Only capitalize the first word and formal names in the article title. Capitalize all major words in the journal name.

**Noble, P., Aitchison, J.C., Danelian, T., Dumitrica, P., Maletz, J., Suzuki, N., Cuvelier, J., Caridroit, M., and O'Dogherty, L., 2017, Taxonomy of Paleozoic radiolarian genera: Geodiversitas, v. 39, p. 419–502,** <https://doi.org/10.5252/g2017n3a4>**.**

**Raymond, A.,** and Metz, C.M., 1995, Laurussian land-plant diversity during the Silurian and Devonian: mass extinction, sampling bias, or both?: Paleobiology,  v. 21, p. 74–91.

Westrop, S.R., and Eoff, J.D., 2012, Late Cambrian (Furongian; Paibian, Steptoean) agnostoid arthropods from the Cow Head Group, Western Newfoundland: Journal of Paleontology, v. 86, p. 201–237.

**Chapter in a book or paper in a multi-author volume:** Includes guide books, books in a series, short courses and topical edited books. Place a comma after the article title, followed by an italicized "*in*" and then list the editors and book title (capitalize all major words in the book title). Series name (if applicable), publisher, city (if applicable). Place the page range at the end followed by a period.

Bruthansová, J., Fatka, O., Budil, P., and Král, J., 2007, 230 years of trilobite research in the Czech Republic, *in* Mikulic, D., Landing, E., and Kluessendorf, J., eds., Fabulous Fossils: 300 Years of Worldwide Research on Trilobites: New York State Museum Bulletin 507, p. 51–79.

Lupia, R., Crane, P., and Lidgard, S., 2002, Angiosperm diversification and mid-Cretaceous environmental change, *in* Culver, S.J., and Rawson, P.F., eds., Biotic Responses to Global Change: The Last 145 Million Years: Cambridge, Cambridge University Press, p. 207–222.

Miller, A.I., 1990, The relationship between global diversification and spatio-temporal transitions in Paleozoic Bivalvia, *in* Miller, W., III, ed., Paleocommunity Temporal Dynamics: Processes and Patterns of Long-Term Community Development: Paleontological Society Special Publication no. 5, p. 85–98.

**Monograph in a series:** Any stand alone volume that is part of a series. Some are differentiated by volume number, others include the number in the series title.

McDougal, K., 1980, Paleoecological evaluation of Eocene biostratigraphic zonations of the Pacific coast of North America: Paleontological Monograph, v. 2, 75 p.

Pratt, B.R., 1992, Trilobites of the Marjuman and Steptoean stages (upper Cambrian), Rabbitkettle Formation, southern Mackenzie Mountains, northwest Canada: Palaeontographica Canadiana, v. 9, 179 p.

**Online publication series:** Peer reviewed series that appears only online.

Caron, J.B., Gaines, R.R., Aria, C., Mángano, M.G., and Streng, M., 2014, A new phyllopod bed-like assemblage from the Burgess Shale of the Canadian Rockies: Nature Communications, v. 5, n. 3210, https://doi.org/10.1038/ncomms4210.

Yacobucci, M.M., and Manship, L.L., 2011, Ammonoid septal formation and suture asymmetry explored with a geographic information systems approach: Palaeontologia Electronica 14.1.3A, http://palaeo-electronica.org/2011\_1/136/index.html.

**Book:** Capitalize all major words in the title, include publisher and city, and the total number of pages followed by a single "p."

Burnham, K., and Anderson, D., 2002, Model Selection and Multi-model Inference (second edition): New York, Springer, 488 p.

Harries, P.J., ed., 2008, High-Resolution Approaches in Stratigraphic Paleontology. Topics in Geobiology, v. 21: Berlin, Springer, 470 p.

Lockwood, R., Cohen, P.A., Uhen, M.D., and Ryker, K., 2018, Utilizing the Paleobiology Database to Provide Educational Opportunities for Undergraduates. Elements of Paleontology: New York, Cambridge University Press, 22 p.

Patzkowsky, M.E., and Holland, S.M., 2012, Stratigraphic Paleobiology: Understanding the Distribution of Fossil Taxa in Time and Space: Chicago, University of Chicago Press, 259 p.

**Thesis or dissertation:** Include the type of document in brackets, (e.g. [M.S. thesis]) followed by ":" with city, institution and total number of pages followed by "p."

Hageman, S.J., 1992, Morphometric approaches to systematics and microevolution: applications from Paleozoic Bryozoa [Ph.D. dissertation]: Urbana Champaign, University of Illinois, 247 p.

Hunda, B., 1999, Upper Ordovician trilobites from the southern Mackenzie Mountains, Northwest Territories, Canada [M.Sc. thesis]: Edmonton, University of Alberta, 384 p.

**Section in the Treatise on Invertebrate Paleontology:** Cite authors of chapters when possible. Cite entire volume when required.

Carpenter, F.M., 1992, Superclass Hexapoda, *in* Kaesler, R.L., ed., Treatise on Invertebrate Paleontology, Part R, Arthropoda 4, Volume 3. Boulder, Colorado, Geological Society of America (and University of Kansas Press), 277 p.

Feldmann, R.M., Schweitzer, C.E., and Karasawa, H., 2015, Part R, Revised, Volume 1, Chapter 8I: Systematic descriptions: infraorder Glypheidea: Treatise Online, v. 68, https://doi.org/10.17161/to.v0i0.5028.

Muir-Wood, H.M., Stehli, F.G., Elliott, G.F., and Hatai, K., 1965, Terebratulida, *in* Moore, R.C., ed., Treatise on Invertebrate Paleontology, Part H, Brachipoda, Volume 2. Lawrence, Kansas, Geological Society of America and University of Kansas Press, p. H728–H857.

**Article in press:** Only articles with a formal acceptance notification can be cited as "(in press)". Unpublished papers in preparation, submitted, in review, or in revision are not acceptable for formal citation.

Bōgner, E., and Samuels, J.X., (in press), The first canid from the Gray Fossil Site in Tennessee: new perspective on the distribution and ecology of *Borophagus*: Journal of Paleontology, <https://doi.org/10.1017/jpa.2022.46>.

Wilson, M.A., Reinthal, E., and Ausich, W.I., (in press), Parasitism of a new apiocrinitid crinoid species from the Middle Jurassic (Callovian) of southern Israel: Journal of Paleontology, https//doi.org/10.1666/14-009.

**Abstract:** Abstracts should only be cited if a full paper treating the topic has not been published by the authors.

Carlson, S.J., and Lee, D.E., 2009, In the loop – 400 million years of terebradulide evolution: a tribute to G. Arthur Cooper: Sixth International Brachiopod Congress, Melbourne, Australia, 2010. Technical Program and Abstracts, p. T3.

Holland, S.M., 2013, Phanerozoic increase in Hubbell's Theta: linking diversity from the alpha level to the provincial level: Geological Society of America Abstracts with Programs, v. 45, no. 7, p. 93.

McKinnon, W.B., and Schenk, P.M., 2000, Chaos on Io: a model for formation of mountain blocks by crustal heating, melting, and tilting: Houston, Texas, Lunar and Planetary Institute, Lunar and Planetary Science XXXI, CD-ROM, abstract 2079.

**Foreign language:**Pay strict attention to diacritical marks in names and words. Titles in languages using the Roman alphabet are not translated. Transliterations or translations of titles in non-Roman alphabets are both acceptable but must be consistent. For Russian transliteration follow the Library of Congress method. If the title is translated, then note language of the text, e.g., “[in Chinese]”.

Gorokhov, I.M., Semikhatov, M.A., and Drubetskoi, E.P., 1991, [Rb-Sr i K-Ar vozrast osadochnyh geochronometrov nizhnego rifeya Anabarskogo massiva]: Izvestiya Akademii Nauk SSSR, Seriya Geologicheskaya, v. 7, p. 17–32. [in Russian]

Zhao, Y.L, Zhu M.Y., Babcock, L.E., and Peng, J., eds., 2011, [The Kaili Biota: Marine Organisms from 508 Million Years Ago]. Guiyang, Guizhou Publishing Group, 251 p. [in Chinese with English summary]

**Map:** Provide standard reference, plus scale, number of maps, nature of accompanying text. Include DOI if available.

Ernst, W.G., 1993, Geology of the Pacheco Pass quadrangle, central California Coast Ranges: Geological Society of America Map and Chart Series MCH078, scale 1:24000, 1 sheet, 12 p. text.

Keith, A., 1895, Description of the Knoxville sheet: U.S. Geological Survey Geologic Atlas of the United States, Folio 16.

**Digital source:** Web sites, computer programs, databases, etc. published online only. Most web sites are not peer reviewed and should not be used as a formal source. Original sources should be cited when available (e.g., do not cite USGS GeoLex as a source). Name of author or organization. Date created, title of page, url and the month/year accessed in brackets. Most academic sites will suggest a preferred citation format, often in the form of their user's guide or a review paper.

Hammer, Ø., Harper, D.A.T., and Ryan, P.D., 2001, PAST: Paleontological statistics software package for education and data analysis: Palaeontologia Electronica, v. 4, no. 1, p. 1–9 http://palaeoelectronica.org/2001\_1/past/issue1\_01.htm.

Uitenbroek, D.G., 1997, SISA-Binomial. http://www. quantitativeskills.com/sisa/ distributions/binomial.htm (accessed Jan 2015).

**Article in series that begins page number sequence anew with each issue:** Peer reviewed series.

Astafieva, M.M., 1986, The Permian bivalved molluscs *Parainoceramus* and *Kolymia*: Paleontological Journal, v. 20, no. 4, p. 23–31.

Ulrich, E.O., 1929, *Trachelocrinus*, a new genus of upper Cambrian crinoids: Journal of the Washington Academy of Sciences, v. 19, no. 3, p. 63–66.