

**10.1**

Choose the best alternative to complete the sentences.

- 1 Could we ..... (*bring over / bring up*) this problem at the next meeting, please?
- 2 Let's ..... (*look to / look at*) some different possibilities.
- 3 The business will ..... (*go down / go under*) if sales do not improve.
- 4 I'm afraid to say that we've ..... (*come up against / come in against*) a problem.
- 5 I ..... *gave up / gave in*) trying to find the conference room after 40 minutes.
- 6 My team and I ..... (*get up / get on*) really well. We communicate constantly.
- 7 I ..... (*look forward to / look forward in*) seeing you next week.
- 8 We really must ..... (*deal in / deal with*) this problem in a positive manner.
- 9 The conference was very useful. I ..... (*picked over / picked up*) some great ideas.
- 10 They're going to have to ..... (*back down / back up*) on this point in the contract.

**10.2**

Choose the best multi-word verb from the box to fill each gap in this conversation. You may need to put the verb into the correct form.

|                 |                 |            |
|-----------------|-----------------|------------|
| look forward to | set up          | focus on   |
| look at         | learn about     | follow up  |
| help out        | come up against | talk about |
|                 | meet up         |            |

JOHN: Hi Julia, I'm just calling for us to try to (1) ..... a meeting for next week.

JULIA: Of course, John. I'm really (2) ..... meeting you again. We've got a number of points to (3) ..... . It will be really useful to (4) ..... .

JOHN: Absolutely. I'd like to (5) ..... your company's products in some more detail and then we can maybe (6) ..... some specific delivery times.

JULIA: No problem. I'll let you (7) ..... our new marketing material for our new range of products and I'll bring in a few more members of the sales team to (8) ..... with the presentation, if that's OK with you.

JOHN: That's fine. I'm sure we won't (9) ..... any problems.

JULIA: I'll also arrange another meeting for next month so that we can (10) ..... any further queries you may have.

JOHN: That would be great. Thanks, Julia. So, when shall we meet?

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| Test mark | /20 |
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