

**22.1**

Correct the underlined mistakes in these sentences.

- 1 If she ran, she will catch the train.  
.....
- 2 If you finished the accounts, I'll take a look at them. ....
- 3 If we were advertising more, sales could increase by the end of the year.  
.....
- 4 If I was you, I'd put the presentation onto a CD as well. ....
- 5 If I haven't heard anything by tomorrow afternoon, I'd call you. ....
- 6 If you are clicking here, the file opens.  
.....
- 7 I'd tell you if I know. ....

**22.2**

Match the sentences (1-5) to the correct conditional function (A-E).

1 If I were you, I would talk to her about her poor performance.	
2 If only I'd worked harder for the exam, I wouldn't have had to take it again.	
3 If you use your computer for personal work again, I'll have to report you to management.	
4 If you need any help, give me a call.	
5 If you'd listened to me, you wouldn't be in this mess now.	

- A Offer to help
- B Advice
- C Criticism
- D Threat
- E Regret

**22.3**

Complete the conditional sentences in the situations using the words in brackets.

- 1 A colleague has a lot of candidates to interview. (*offer to help*)  
If you need .....  
(help / interview)
- 2 A member of your team is late for work again. (*threat*)  
If you are .....  
(late / report)
- 3 A member of your team was ill while they were at work. (*regret*)  
If I'd .....  
(know / send home)
- 4 Your son failed his driving test because he drove too fast. (*criticise*)  
If you .....  
(drive / fail)
- 5 A colleague has a new computer but can't get it to work. (*advice*)  
If you .....  
(call help line / advise)
- 6 Your daughter fell over running for the school bus because she was late. (*criticise*)  
If you .....  
(late / run)
- 7 A colleague needs some figures urgently for a sales report. (*offer to help*)  
If you .....  
(tell me / send immediately)
- 8 A colleague has lost her mobile phone in the office. (*advice*)  
If you .....  
(call / find)

Test mark /20