



CAMBRIDGE
UNIVERSITY PRESS

University Printing House
Shaftesbury Road
Cambridge CB2 8BS, UK

www.cambridge.org

Telephone +44 (0)1223 312393

Fax +44 (0)1223 315052

Email information@cambridge.org

Sustainable Procurement Policy for Forestry Products

Scope

Cambridge University Press is committed to the responsible management of its own activities and to working with its suppliers in order to minimise negative impacts from business activities, products and services on the environment and local communities. We wish to communicate and embed this commitment within our operations and supply-chain partners.

Our aim is to manufacture and deliver products and services to our customers with integrity and respect for the environment and local communities.

All raw material is to be derived from legal and sustainable sources. In particular, employees and suppliers are expected to use papers and cover card that carry chain-of-custody certification such as FSC (Forest Stewardship Council), PEFC (Programme for the Endorsement of Forest Certification), or provide evidence that the material is a minimum of grade 3* PREPS or where applicable post-consumer recycled content; suppliers are expected to adopt practices that minimise their own environmental impacts and facilitate community benefits in relation to their activities and throughout their supply chain.

Definitions

'Legal' means: The forest owner or organisation responsible for the harvesting of timber has legal rights to use the forest, has paid all relevant royalties and taxes and complied with relevant local and national laws relating to the environment, labour and welfare, health and safety and other parties' tenure and use rights. Compliance with CITES (Convention on International Trade in Endangered Species of Wild Fauna and Flora) is also required.

'Sustainable' means: Production processes and stewardship of forests are managed in such a way as to minimise environmental impacts to eco-systems and ensure that biodiversity and regeneration capacity are maintained in order to meet present and future ecological, economic and community needs.

Assurance

All Cambridge University Press employees worldwide have responsibility for integrating this policy into their decision making and working practices. Employees are given appropriate training as per Sustainable Procurement Procedure which is audited periodically.

Supplier performance in respect of this policy is to be measured and controlled by means of a Supplier Environmental Questionnaire where we require suppliers of products or services appointed by Cambridge University Press to complete. Such suppliers are to grant access with reasonable prior notice to Cambridge University Press employees or their appointed agents in order to assess their facilities and systems.

Where the Press does not itself directly control raw-materials sourcing (as, for instance, in the case of co-publications for which a partner publisher buys materials and print) but the end product nevertheless bears the Press's brand, it will require the partner to adopt procurement practices that are consistent with this Policy.

This policy is reviewed periodically by the Management Review Group as determine within our ISO 14001 Environmental Management System.