

# Uploading our LMS Compatible Test Bank Packages into Your Course

## Blackboard Original and Blackboard Ultra Users

FIRST EDITION

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In your downloaded folder are QTI ZIP files that can be uploaded to Blackboard LMS. Do not unzip these: they are ready to be uploaded as they are. You can upload the questions for each chapter individually using the numbered chapter file, or upload them all at once using the file marked ‘All Chapters’.

This guidance document aims to help instructors who use Blackboard (either Ultra or Original) at their institution to import our test bank packages into their quiz environment. We recommend instructors make use of the quizzing capabilities within the learning management system, such as autograding, randomization of question order, and what questions from the test bank appear in the quiz itself. More Blackboard Original help can be [found here](#) and more Blackboard Ultra help can be [found here](#).

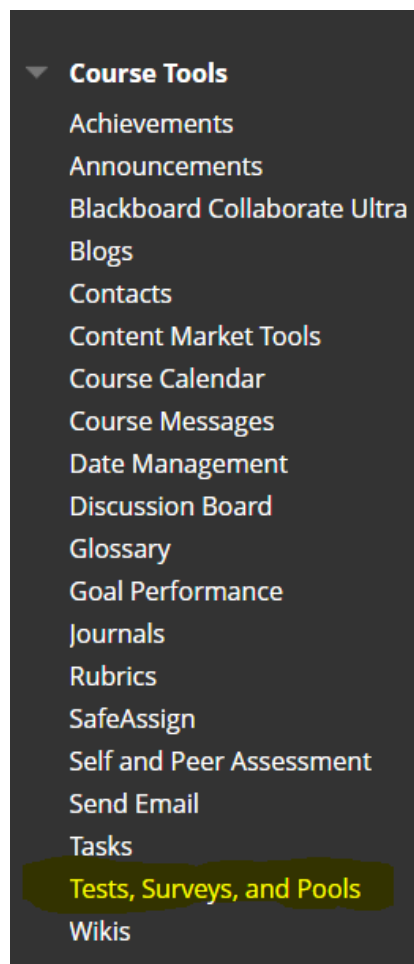


# 1

## Uploading to Blackboard Original View

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To import our test bank cartridges, they must be loaded as a Pool of questions. Navigate to the Control Panel and find Course Tools > **Tests, Surveys, and Pools**.



Select **Pools** from the options on the next page. Once on the Pools page, select **Import QTI Package**. Then select **Browse Local Files** and find the ZIP file that you would

like to upload. This would either be the “All Questions” file or an individual chapter file.

Tests, Surveys, and Pools Pools

Build Pool Import Pool **Import QTI 2.1 Package**

**Pools**  
Pools are sets of questions that you can use in multiple tests or surveys. You can import pools from outside the system and export them for reuse. [More Help](#)

NAME	NUMBER OF QUESTIONS	DATE LAST EDITED
MunckLuna - Latin American Politics and Society - Chapter 01	20	December 9, 2022 4:13 AM

Displaying 1 to 1 of 1 items Show All Edit Paging...

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Tests, Surveys, and Pools Pools Import QTI 2.1 Package

**Import QTI 2.1 Package**  
Import a pool to add pools used in other courses to the current set. You can import pool packages created by Blackboard Learn or those using the Question and Test Interoperability (QTI) 2.1 specification. If you want to import a pool created in older versions of Blackboard Learn or at another institution, make sure it's in the proper format. [More Help](#)

**IMPORT QTI 2.1 PACKAGE**

Click **Browse** to locate a QTI 2.1 package to import.

Attach File **Browse Local Files** Browse Course Files

Click **Submit** to proceed. Cancel Submit

To set up a test using the imported questions, navigate to the main course options and select the **Content** option. Under the **Assessment** tab on the page, select the **Test** option. Once you have created a new test, you can start to add questions to the test itself.

Select the **Reuse Questions** tab and then select **Create Question Set**. A pop out will appear and show the uploaded test banks, with the option to select specific questions to include in your test. You can view the questions and possible answers within the pop out by selecting the pop out icon next to the select box.

## Create Question Set

Question sets are groups of questions that can be presented in a random fashion determined by the instructor. [More Help](#)

**Criteria Summary**  
Pools: **MunckLuna - Latin American Politics and Society - Chapter 06**

**Browse Criteria**  
   

**Pools**  
☐ All Pools  
☐ MunckLuna - Latin American Politics and Society - Chapter 01  
☒ MunckLuna - Latin American Politics and Society - Chapter 06

**Tests**  
**Question types**  
**Categories**  
**Topics**

☐ **QUESTION TEXT**

☒ 06.Q001: Which of the following are examples of institutions adopted in contemporary L...

☐ 06.Q002: Contemporary Latin America has

☐ 06.Q003: Which of the following Latin American countries have elected a women as presi...

☐ 06.Q004: The representation of women in the lower or single chamber of parliament in L...

☐ 06.Q005: Compared to other regions of the world, the representation of women

QUESTION TYPE

Multiple Choice

Multiple Choice

Multiple Choice

Multiple Choice

Multiple Choice

SOURCE NAME

MunckLuna - Latin American Politics and Society - Chapter 06

MunckLuna - Latin American Politics and Society - Chapter 06

MunckLuna - Latin American Politics and Society - Chapter 06

MunckLuna - Latin American Politics and Society - Chapter 06

MunckLuna - Latin American Politics and Society - Chapter 06

SOURCE TYPE

Pool

Pool

Pool

Pool

Pool

Selected Questions: **1**



You are then able to set the values and test specifications.

Blackboard Original has a detailed set of instructions on how to upload questions into the [Original Course view here](#). Look for the section titled **Import a QTI package**.

## 2

# Uploading into Blackboard Ultra

On the **Course Content** page, select **Manage banks** in the Details & Actions panel.

On the Question Banks page, select the **plus icon** and browse for one or more ZIP files to import.

The screenshot displays the Blackboard Ultra interface. On the left, the 'Details & Actions' panel is visible, listing various course management options. The 'Question Banks' option is highlighted with a purple box. On the right, the 'Question Banks' page is shown for the course 'Introduction to Sociology'. The page features a large illustration of a desk with a laptop, a globe, and books. Below the illustration, a message states: 'Your course doesn't contain any question banks. You can use question banks to share questions between multiple assessments. You can import question banks from other courses and resources. Select the plus at the top to import a question bank.' A purple arrow points to the plus icon in the top right corner of the page.

File types within the test bank that are not supported by Blackboard Ultra will be removed (*please note: every effort has been made to ensure that all question types included in test banks are compatible*). You will see an error message if there are any issues with uploading the test bank questions.

Blackboard Ultra does not currently allow you to look at individual questions when they are in the question banks. You can however edit or amend questions once they are added to a test.

For more information on how to set up a test and change test settings, please refer to the [Blackboard Ultra user guide here](#).