

# Talking point 2 Telephone dialogs



1A

It's very late at night, and you can't sleep.  
You call your best friend just to talk.  
Complete the dialog.

**A: Ring ring!**

B: Hello?

**A: Hi, \_\_\_\_\_ . This is \_\_\_\_\_ ...**

1B

It's very late at night, and you are sleeping.  
Suddenly, the phone rings. It's your best friend. Complete the dialog.

**A: Ring ring!**

**B: Hello?**

**A: Hi, \_\_\_\_\_ . This is \_\_\_\_\_ ...**

2A

You have plans to meet a friend for dinner,  
but you are going to be an hour late. Call  
the restaurant and leave a message for your  
friend. Complete the dialog.

**A: Ring ring!**

B: Rick's Restaurant. May I help you?

**A: Yes. Hello. I have plans to meet a friend  
there at 7:00 ...**

2B

You work at a restaurant. A customer calls  
and wants to leave a message for a friend.  
Complete the dialog.

**A: Ring ring!**

**B: Rick's Restaurant. May I help you?**

**A: Yes. Hello. I have plans to meet a friend there at  
7:00 ...**

3A

You have a test in your English class today,  
but you are very sick and cannot go to school.  
Call the school and leave a message for your  
teacher. Complete the dialog.

**A: Ring ring!**

B: Jones University, main office.

**A: Hello. My name is ...**

3B

You work in a university office. A student  
calls to leave a message for his or her  
teacher. Complete the dialog.

**A: Ring ring!**

**B: Jones University, main office.**

**A: Hello. My name is ...**

4A

You are a restaurant manager, and you are  
looking for new staff members. Call the next  
person, and arrange a time and place to meet  
for the interview. Complete the dialog.

**A: Ring ring!**

B: Hello?

**A: Hello. This is ...**

4B

You are looking for a part-time job at a  
restaurant. The manager calls to arrange an  
interview. Complete the dialog.

**A: Ring ring!**

**B: Hello?**

**A: Hello. This is ...**