

Grammar and Beyond 2e, Level 3 Scope and Sequence

Unit	Theme	Grammar	Topics
PART 1 The Present and the Past			
UNIT 1 page 2	First Impressions	Simple Present and Present Progressive	Simple Present vs. Present Progressive (p. 4) Stative Verbs (p. 8) Special Meanings and Uses of Simple Present (p. 12)
UNIT 2 page 18	Global Marketing	Simple Past and Past Progressive <i>Used To, Would</i>	Simple Past vs. Past Progressive (p. 20) Time Clauses with Simple Past and Past Progressive (p. 22) <i>Used To</i> and <i>Would</i> (p. 26)
PART 2 The Perfect			
UNIT 3 page 34	Success	Present Perfect and Present Perfect Progressive	Present Perfect (p. 36) Present Perfect vs. Simple Past (p. 40) Present Perfect vs. Present Perfect Progressive (p. 43)
UNIT 4 page 52	Nature vs. Nurture	Past Perfect and Past Perfect Progressive	Past Perfect (p. 54) Past Perfect with Time Clauses (p. 59) Past Perfect Progressive (p. 62)
PART 3 The Future			
UNIT 5 page 68	Looking Ahead at Technology	<i>Be Going To</i> , Present Progressive, and Future Progressive	<i>Be Going To</i> , Present Progressive, and Simple Present for Future (p. 70) <i>Will</i> and <i>Be Going To</i> (p. 73) Future Progressive (p. 76)
UNIT 6 page 84	Business Practices of the Future	Future Time Clauses, Future Perfect, and Future Perfect Progressive	Future Time Clauses (p. 86) Future Perfect vs. Future Perfect Progressive (p. 91)

Avoid Common Mistakes	Academic Writing
Remembering the simple present with stative verbs; avoiding the base form of the verb when using the present progressive	Plagiarism and Academic Honesty <ul style="list-style-type: none"> • Avoid plagiarism
Remembering the base form of the verb after <i>would</i> and <i>used to</i> ; remembering the simple past for specific events in the past; remembering the past progressive for background information	Expository Writing Writing prompt: <i>How has globalization changed your country?</i> <ul style="list-style-type: none"> • Topic sentences • Support statement with details • Use tables to organize information
Remembering correct subject–verb agreement with present perfect; remembering been for the present perfect progressive	<ul style="list-style-type: none"> • Essay structure • Write effective thesis statements • Write the introductory paragraph
Remembering when to use the past perfect or past perfect progressive	<ul style="list-style-type: none"> • Write the first draft • Revise and edit
Remembering <i>be</i> with <i>be going to</i> ; remembering when to use the future progressive, the simple present, or the present progressive	Comparison and Contrast Writing prompt: <i>Compare learning a language with studying math. How do you think the study of these subjects will change over time with new technology?</i> <ul style="list-style-type: none"> • Use Venn diagrams • Brainstorm topics and ideas
Avoiding the future form in the time clause; remembering <i>will</i> with the future perfect	<ul style="list-style-type: none"> • Use transitions to show comparison and contrast • Structure a comparison-and-contrast essay

Unit	Theme	Grammar	Topics
PART 4 Modals and Modal-like Expressions			
UNIT 7 page 98	Learning How to Remember	Social Modals	Modals and Modal-like Expressions of Advice and Regret (p. 100) Modals and Modal-like Expressions of Permission, Necessity, and Obligation (p. 103) Modals and Modal-like Expressions of Ability (p. 108)
UNIT 8 page 114	Computers and Crime	Modals of Probability: Present, Future, and Past	Modals of Present Probability (p. 116) Modals of Future Probability (p. 118) Modals of Past Probability (p. 122)
PART 5 Nouns and Pronouns			
UNIT 9 page 128	Attitudes Toward Nutrition	Nouns and Modifying Nouns	Nouns (p. 130) Noncount Nouns as Count Nouns (p. 134) Modifying Nouns (p. 138)
UNIT 10 page 146	Color	Articles and Quantifiers	Indefinite Article, Definite Article, and No Article (p. 148) Quantifiers (p. 151)
UNIT 11 page 162	Unusual Work Environments	Pronouns	Reflexive Pronouns (p. 164) Pronouns with <i>Other</i> / <i>Another</i> (p. 167) Indefinite Pronouns (p. 170)
PART 6 Gerunds and Infinitives			
UNIT 12 page 176	Getting an Education	Gerunds	Gerunds as Subjects and Objects (p. 178) Gerunds After Prepositions and Fixed Expressions (p. 181) Gerunds After Nouns + <i>of</i> (p. 185)
UNIT 13 page 192	Innovative Marketing Techniques	Infinitives	Infinitives with Verbs (p. 194) Infinitives vs. Gerunds (p. 197) Infinitives After Adjectives and Nouns (p. 200)

Avoid Common Mistakes	Academic Writing
Remembering <i>have</i> + the past participle after a modal; remembering <i>be</i> in <i>be allowed to</i> and <i>be supposed to</i>	<ul style="list-style-type: none"> • Use modals in academic writing • Write the first draft
Avoiding <i>must</i> with future probabilities; remembering <i>be</i> + verb + <i>-ing</i> with the progressive with modals	<ul style="list-style-type: none"> • Revise and edit
Avoiding plural noncount nouns; remembering plural forms for count nouns	Opinion Writing Writing prompt: <i>Is disease prevention the responsibility of individuals and their families or of the government?</i> <ul style="list-style-type: none"> • Use T-charts to brainstorm and organize ideas • Use precise nouns and adjectives
Avoiding <i>much</i> with plural nouns; remembering articles before singular occupations	<ul style="list-style-type: none"> • Use transitions to show opposing ideas • Add sentence variety • Structure an opinion essay • Use quantifiers and pronouns to hedge
Remembering to form reflexive pronouns with object pronouns; remembering to use singular verb forms with indefinite pronouns	<ul style="list-style-type: none"> • Plan the essay • Write the first draft • Revise and edit
Remembering to use a gerund after a preposition; remembering to use a singular verb with a gerund subject	Summary-Response Writing prompt: <i>Summarize the article “Creating a Successful Logo.” Then choose a logo and analyze it in terms of the criteria in the article.</i> <ul style="list-style-type: none"> • Use an outline • Summarize • Write the summary paragraph
Avoiding verb + <i>that</i> clauses after <i>want</i> ; remembering correct word order with a negative form of an infinitive	<ul style="list-style-type: none"> • Determine and apply criteria • Respond to an article • Write the response • Revise and edit

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PART 7 Questions and Noun Clauses			
UNIT 14 page 208	Geographic Mobility	Negative Questions and Tag Questions	Negative Questions (p. 210) Tag Questions (p. 212)
UNIT 15 page 222	Cultural Values	<i>That</i> Clauses	<i>That</i> Clauses (p. 224) Agreement Between <i>That</i> Clauses and Main Clauses (p. 227) <i>That</i> Clauses After Adjectives and Nouns (p. 229)
UNIT 16 page 236	Inventions They Said Would Never Work	Noun Clauses with <i>Wh-</i> Words and <i>If / Whether</i>	Noun Clauses with <i>Wh-</i> Words (p. 238) Noun Clauses with <i>If /</i> <i>Whether</i> (p. 240) Noun Clauses in Direct and Indirect Questions (p. 243)
PART 8 Indirect Speech			
UNIT 17 page 248	Human Motivation	Direct Speech and Indirect Speech	Direct Speech (p. 250) Indirect Speech (p. 253) Indirect Speech Without Tense Shift (p. 256) Other Reporting Verbs (p. 258)
UNIT 18 page 266	Creative Problem Solving	Indirect Questions; Indirect Imperatives, Requests, and Advice	Indirect Questions (p. 268) Indirect Imperatives, Requests, and Advice (p. 270)
PART 9 The Passive			
UNIT 19 page 276	English as a Global Language	The Passive (1)	Active vs. Passive Sentences (p. 278) Verbs and Objects with the Passive (p. 282) Reasons for Using the Passive (p. 282)
UNIT 20 page 290	Food Safety	The Passive (2)	The Passive with <i>Be Going To</i> and Modals (p. 292) Get Passives (p. 295) Passive Gerunds and Infinitives (p. 298)

Avoid Common Mistakes	Academic Writing
Remembering the auxiliary verb + <i>not</i> in negative questions; remembering an auxiliary verb + a pronoun in tag questions	Argumentative Writing Writing prompt: <i>Which is more important when choosing a home: location or size?</i> <ul style="list-style-type: none"> Negative and tag questions in academic writing Identify arguments and reasons Brainstorm and organize in a T-chart
Avoiding a comma before a <i>that</i> clause; remembering a complete verb in <i>that</i> clauses; remembering a subject in <i>that</i> clauses	<ul style="list-style-type: none"> Connect information Support arguments
Remembering to use statement word order for a noun clause with a <i>wh</i> - word; avoiding using <i>either</i> instead of <i>whether</i>	<ul style="list-style-type: none"> Register in academic writing Argumentative essay structure Write the first draft Revise and edit
Remembering to change the form of the verb in indirect speech; remembering quotation marks with direct speech	Argumentative Writing Using Graphs and Tables for Support Writing prompt: <i>Using what you know about the job market, what is a good choice for a career path with a secure future? Include information from graphs or tables to support your choice.</i> <ul style="list-style-type: none"> Understand and use graphs and tables Brainstorm topics and ideas Use reporting verbs to introduce evidence
Remembering to use infinitives in indirect imperatives; remembering to use an object pronoun or noun after <i>tell</i>	<ul style="list-style-type: none"> Analyze information in graphs and other visuals Make and evaluate claims Add indirect advice from experts Write body paragraphs
Remembering a form of <i>be</i> in passive sentences; remembering to put <i>be</i> before the subject in questions	<ul style="list-style-type: none"> Make a logical appeal in the introductory paragraph Use active and passive voice to discuss visuals Write the first draft
Avoiding the base form of the verb after <i>be</i> in passive sentences	<ul style="list-style-type: none"> Use passive voice in academic writing Revise and edit

Unit	Theme	Grammar	Topics
PART 10 Relative Clauses (Adjective Clauses)			
UNIT 21 page 304	Alternative Energy Sources	Subject Relative Clauses (Adjective Clauses with Subject Relative Pronouns)	Identifying Subject Relative Clauses (p. 306) Nonidentifying Subject Relative Clauses (p. 309) Subject Relative Clauses with <i>Whose</i> (p. 312)
UNIT 22 page 320	Biometrics	Object Relative Clauses (Adjective Clauses with Object Relative Pronouns)	Identifying Object Relative Clauses (p. 322) Nonidentifying Object Relative Clauses (p. 325) Object Relative Clauses as Objects of Prepositions (p. 326)
UNIT 23 page 332	Millennials	Relative Clauses with <i>Where</i> and <i>When</i> ; Reduced Relative Clauses	Relative Clauses with <i>Where</i> and <i>When</i> (p. 334) Reduced Relative Clauses (p. 338)
PART 11 Conditionals			
UNIT 24 page 346	Media in the United States	Real Conditionals: Present and Future	Present Real Conditionals (p. 348) Future Real Conditionals (p. 351) Real Conditionals with Modals, Modal-like Expressions, and Imperatives (p. 354)
UNIT 25 page 362	Natural Disasters	Unreal Conditionals: Present, Future, and Past	Present and Future Unreal Conditionals (p. 364) Past Unreal Conditionals (p. 368) Wishes About the Present, Future, and Past (p. 371)

Avoid Common Mistakes	Academic Writing
Using <i>which</i> , <i>that</i> , and <i>who</i> correctly; avoiding a second subject in the relative clause	Expository Writing Writing prompt: <i>Explain the advantages and disadvantages of three types of renewable energy and decide which would work best in your country or region.</i> <ul style="list-style-type: none"> • Organize ideas in a table • Use relative clauses to add information and avoid repetition
Avoiding commas for an identifying object relative clause; avoiding <i>what</i> in relative clauses	<ul style="list-style-type: none"> • Introduce advantages and disadvantages • Build coherence • Order ideas in an essay • Write the first draft
Avoiding a preposition before <i>when</i> ; remembering a subject in <i>where</i> clauses	<ul style="list-style-type: none"> • Write the concluding paragraph • Revise and edit
Remembering the simple present in <i>if</i> clauses in future real conditionals; avoiding <i>when</i> to describe possible future conditions	Argumentative Writing Writing prompt: <i>Research an aging but culturally or historically important building in your city or country. What do you think should be done with it and why?</i> <ul style="list-style-type: none"> • Build support for an argument • Maintain paragraph unity • Brainstorm and organize ideas
Remembering a subject in <i>if</i> clauses	<ul style="list-style-type: none"> • Integrate information from multiple sources • Use impersonal statements • Use conditionals to support ideas • Write the first draft • Revise and edit

Unit	Theme	Grammar	Topics
PART 12 Connecting Ideas			
UNIT 26 page 378	Globalization of Food	Conjunctions	Connecting Words and Phrases with Conjunctions (p. 380) Connecting Sentences with Coordinating Conjunctions (p. 384) Reducing Sentences with Similar Clauses (p. 388)
UNIT 27 page 396	Consumerism	Adverb Clauses and Phrases	Subordinators and Adverb Clauses (p. 398) Reducing Adverb Clauses (p. 401) Subordinators to Express Purpose (p. 403)
UNIT 28 page 408	Technology in Entertainment	Connecting Information with Prepositions and Transitions	Connecting Information with Prepositions and Prepositional Phrases (p. 410) Connecting Information with Transition Words (p. 413)

Avoid Common Mistakes	Academic Writing
Avoiding <i>either</i> when joining ideas with <i>and</i> ; avoiding <i>too</i> after a negative verb	Comparison and Contrast Writing prompt: <i>Not all products and services fit the same business model. Some might have a more successful introduction in a mobile setting. For others, a mobile setting would not be appropriate. Compare and contrast two products or services regarding their potential as mobile businesses.</i> <ul style="list-style-type: none"> • Use signal words and phrases to compare and contrast • Use Venn diagrams
Remembering to spell <i>even though</i> as two words; avoiding <i>even</i> in adverb clauses	<ul style="list-style-type: none"> • Organize comparisons and contrasts • Write concisely • Write body paragraphs
Avoiding <i>in the other hand</i>	<ul style="list-style-type: none"> • Connect the conclusion to the introduction • Write the first draft • Revise and edit

Appendices	A1
Glossary of Grammar Terms	G1
Index & Credits	I1