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Gretchen Bitterlin • Dennis Johnson
Donna Price • Sylvia Ramirez
K. Lynn Savage (Series Editor)
Lesson A Listening

1 Before you listen

A Look at the picture. What do you see?

B Listen and point: cashier custodian mechanic receptionist salesperson server

CD2, Track 23
2 Listen

A Listen and repeat.
1. cashier  
2. custodian  
3. mechanic  
4. receptionist  
5. salesperson  
6. server

B Listen and circle.

1. a. b.

2. a. b.

3. a. b.

4. a. b.

Listen again. Check your answers.

3 After you listen

Talk with a partner. Point to a picture. Your partner says the word.
Lesson B  Job duties

1 Vocabulary focus
Listen and repeat.

1. She answers the phone.
2. She counts money.
3. He fixes cars.
4. He cleans buildings.
5. She sells clothes.
6. He serves food.

2 Practice
A Read and match.

1. A receptionist  sells clothes.
2. A salesperson  cleans buildings.
3. A cashier  answers the phone.
4. A server  fixes cars.
5. A custodian  serves food.
6. A mechanic  counts money.
B Listen and repeat. Then write.

answers the phone  cleans buildings  counts money
fixes cars  sells clothes  serves food

Talk with a partner. Ask and answer.

A What does Sandra do?
B She counts money.

3 Communicate

Talk with your classmates. Ask and answer.

USEFUL LANGUAGE
What do you do? = What’s your job?

A What do you do?
B I’m a cashier. I count money.
Lesson C  Does he sell clothes?

1 Grammar focus: *does* and *doesn’t*

<table>
<thead>
<tr>
<th>QUESTIONS</th>
<th>ANSWERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does he sell clothes?</td>
<td>Yes, he does. No, he doesn’t.</td>
</tr>
</tbody>
</table>

Grammar focus: *does* and *doesn’t*

2 Practice

A Read and circle. Then write.

1. A Does he serve food?
   B No, he ____ doesn’t.  
     does  doesn’t

2. A Does he clean buildings?
   B No, he ____________.
     does  doesn’t

3. A Does she answer the phone?
   B Yes, she ____________.
     does  doesn’t

4. A Does he sell clothes?
   B Yes, he ____________.
     does  doesn’t

5. A Does she fix cars?
   B No, she ____________.
     does  doesn’t

Listen and repeat. Then practice with a partner.
B Listen and repeat. Then write.

1. A ______ Does ______ he ______ sell ______ clothes?
   B ______ No ______ , he ______ doesn't ______ .

2. A ______ ______ he ______ ______ cars?
   B ______ ______ , he ______ ______ .

3. A ______ ______ he ______ ______ buildings?
   B ______ ______ , he ______ ______ .

4. A ______ ______ he ______ ______ food?
   B ______ ______ , he ______ ______ .

5. A ______ ______ he ______ ______ money?
   B ______ ______ , he ______ ______ .

6. A ______ ______ he ______ ______ the phone?
   B ______ ______ , he ______ ______ .

Talk with a partner. Ask and guess his job.

<table>
<thead>
<tr>
<th>cashier</th>
<th>custodian</th>
<th>mechanic</th>
</tr>
</thead>
<tbody>
<tr>
<td>receptionist</td>
<td>salesperson</td>
<td>server</td>
</tr>
</tbody>
</table>

A What's his job?
B He's a ______ ______ .

3 Communicate

Talk with your classmates. Play a game.
Ask and guess.

A Do you sell clothes?
B No.
A Do you fix cars?
B Yes.
A You’re a mechanic?
B Yes, that’s right.
Before you read

Talk about the picture.
What do you see?

Read

Listen and read.

Sara Lopez

Congratulations, Sara Lopez – Employee of the Month! Sara is a salesperson. She sells clothes. Sara’s whole family works here at Shop Smart. Her father is a custodian, and her mother is a receptionist. Her uncle Eduardo is a server. He serves food. Her sister Lucy is a cashier. She counts money. Her brother Leo fixes cars. He’s a mechanic. Everybody in the store knows the Lopez family!

After you read

Write the job and the job duty.

1. Name Leo Lopez
   Job mechanic
   Job duty He fixes cars.

2. Name Lucy Lopez
   Job cashier
   Job duty $hop $mart

3. Name Eduardo Lopez
   Job server
   Job duty $hop $mart

4. Name Sara Lopez
   Job salesperson
   Job duty $hop $mart
4 Picture dictionary  Jobs

1. bus driver  
2. homemaker  
3. painter

4. plumber  
5. teacher’s aide  
6. truck driver

A **Listen and repeat.** Look at the Picture dictionary.

B **Talk with a partner.** Point and ask. Your partner answers.

A What does he do?

B He’s a teacher’s aide.
Lesson E  Writing

1 Before you write

A Talk with a partner. Check (✓) the job duty.

<table>
<thead>
<tr>
<th>Job</th>
<th>Counts money</th>
<th>Drives a bus</th>
<th>Cleans buildings</th>
<th>Answers the phone</th>
<th>Serves food</th>
</tr>
</thead>
<tbody>
<tr>
<td>cashier</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>custodian</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>server</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>bus driver</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>receptionist</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

B Talk with a partner. Complete the words.

1. s a l e s p _ e _ r _ s  o n
2. s e l l s ___ o t h e s
3. m e ___ a n i c
4. f i x ___ c a r s
5. a n ___ e r s t h e p h o n e
6. c ___ n t s m o n e y

C Read the letter.

Dear Grandpa,

How are you? We are all well here. Luis and Maria have new jobs! Luis is a server. He serves food. Maria is a receptionist. She answers the phone. I’m a homemaker. I work at home. Write soon.

Love,
Rosa
2 Write

A Talk with a partner. Complete the letter. Use the words from 1B.

Dear Grandma,

How are you? We are all well here. Janie and Walter have new jobs!

Janie is a ___salesperson___. She _______ clothes. She also
_______ the phone at work, and she _______ money. Walter
is a _______. He _______ cars.

Write soon. 

Love,

Meg

B Write about your family and friends. Write about their jobs.

My _______ friend’s name is ___ Sandra ___.
She is a ___ receptionist ___. She ___ answers the phone ___.

1. My _______’s name is _____________.
He is a _______. He _________________.

2. My _______’s name is _______________.
She is a ___________. She _________________.

3. My _______’s name is _______________.
_______ is a _____________________.

After you write

Talk with a partner. Share your writing.
A  Read the sentences. Look at the ads. Fill in the answer.

1. What is Job A for?
   A) cashier
   B) receptionist
   C) salesperson

2. What is Job B for?
   A) driver
   B) painter
   C) plumber

3. You want the cashier job. What should you do?
   A) write to Shop Smart
   B) go to Shop Smart
   C) call Shop Smart

4. You want the bus driver job. What should you do?
   A) call in the morning
   B) call in the afternoon
   C) call in the evening

B  Solve the problem. Which solution is best? Circle your opinion.

Ana wants to apply for Job C, but she doesn’t have a computer. What should she do?

1. Use a computer at the library.
2. Borrow a friend’s computer.
3. Other:  

2 Fun with vocabulary

A Read and match.

1. a truck driver
2. a teacher’s aide
3. a receptionist
4. a painter
5. a cashier
6. a mechanic

Talk with a partner. Check your answers.

B Circle the words in the puzzle.

answer cashier clean count custodian
 fixing cashier mechanic sell count custodian

t f i x a b c o u n t q
f g m e c h a n i c r o
server c c l e a n
d s e a n s w e r u b a
sell l cashier
truck driver

3 Wrap up

Complete the Self-assessment on page XX.
1 Listening

Read. Then listen and circle.

1. What does Chul do?
   a. He’s a cashier.
   b. He’s a custodian.

2. Does he serve food?
   a. Yes, he does.
   b. No, he doesn’t.

3. What does Luz do?
   a. She’s a salesperson.
   b. She’s a receptionist.

4. Does she answer the phone?
   a. Yes, she does.
   b. No, she doesn’t.

5. What color are the pants?
   a. blue
   b. green

6. How much are the pants?
   a. $9.99
   b. $19.99

Talk with a partner. Ask and answer.

2 Vocabulary

Write. Complete the story.

cars  clothes  mechanic  $9.99  salesperson  shirt

A New Shirt

Sam is a ____mechanic__. He fixes _________. Today he
is at Shop Smart. He needs a blue _________. Shirts are
on sale. Brenda is a _________. She sells _________ at
Shop Smart. How much is the shirt? It’s _________.
3 Grammar

A Complete the sentences. Use is or are.

1. A How much ______ is ______ the T-shirt?  
   B $10.99.

2. A How much _________ the pants?  
   B $28.99.

3. A How much _________ the shoes?  
   B $39.95.

4. A How much _________ the sweater?  
   B $22.95.

B Read and circle. Then write.

1. A Does Kayla count money?  
   B Yes, she ______ does ______.

2. A Does she clean buildings?  
   B No, she ______ ______.

3. A Does Allen fix cars?  
   B No, he ______ ______.

4. A Does he serve food?  
   B Yes, he ______ ______.

4 Pronunciation

A Listen to the e sound, the i sound, and the u sound.

   e     i     u  
   red   six    bus

B Listen and repeat.

   e     red     when   i     six     his   u     bus     much

Talk with a partner. Say a word. Your partner points. Take turns.

C Listen and check (✓).

   e     i     u     e     i     u     e     i     u     e     i     u

1. ✓   2.      3.      4.      5.