



PROFESSIONAL PRESENTATIONS AND TEAMWORK

High Intermediate

Students role-play job interviews in front of their classmates.

Lesson objectives:

- Role-play a job interview

Warm up

- Before class: write the lesson objective on the board.
- Ask Ss: *How should you prepare for a job interview?* Elicit answers such as *research the company, arrive early, bring copies of your resume, dress professionally, arrange childcare and transportation.*
- Ask Ss: *How should you behave during a job interview?* Elicit answers such as *speak slowly and clearly, make eye contact, ask questions, don't chew gum or eat food, smile and act friendly.*
- Divide class into pairs. Tell each S to choose seven questions from the list. Each S then asks their partner those questions. Ss take turns interviewing one another.
- Encourage Ss to speak slowly and clearly and to give examples to support their answers.
- After Ss have practiced interviewing one another, tell them they are going to role-play the interview for their classmates.
- After each pair role-plays an interview, ask the class to say the things they liked about the presentation and to offer suggestions to the Ss.
- Encourage Ss to answer each interview question outside of class in order to prepare for future job interviews.

Presentation

- Ask Ss: *What kinds of questions do people ask during job interviews?* Write Ss' answers on the board.
- Give each S a copy of the Activity Worksheet. Review the questions and ensure Ss understand the terms. Encourage Ss to write down any questions on the board that aren't on the Activity Worksheet.

Evaluation

- Ss add the completed Activity Worksheet 8E to their Career Portfolio.



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Name _____

Career of Interest _____

Job Interview Questions

1. Tell me about yourself.
2. What is your educational background?
3. What are your career goals?
4. What are your strengths?
5. What are your weaknesses?
6. Why have you chosen this career?
7. What were the responsibilities in your last position?
8. Do you enjoy working on a team? Why or why not?
9. What major challenges have you had at work?
10. Where do you see yourself in five years?
11. How do you want to improve yourself in the next year?
12. Why are you interested in this job?
13. Who was your favorite manager and why?
14. What are the qualities of a good leader?
15. Give an example of a time you showed leadership.