

CAMBRIDGE

PREVIEW

3rd Edition
Ventures
STUDENT'S BOOK

2



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Experience
Better
Learning

UNIT 8 WORK

Lesson A Listening

1 Before you listen

- A** Look at the picture. What do you see?
- B** Point to: ■ a lab ■ linens ■ a patient ■ a walker ■ supplies
■ co-workers ■ an orderly ■ a wheelchair
- C** Look at these people. What are they doing?



UNIT GOALS

Describe job duties **Describe** past activities
Interpret information on a weekly time sheet

2 Listen

A Listen. What is Marco talking about? Write the letter of the conversation.



1. _____



2. _____



3. _____



CD2, Track 16

B Listen again. Write *T* (true) or *F* (false).

Conversation A

- 1. Marco picked up X-rays this morning. T
- 2. Marco delivered linens to the third floor.
- 3. Marco needs to prepare rooms on the second floor.

Conversation B

- 4. John is tired.
- 5. Marco worked the night shift.
- 6. Marco wants to go back to school.

Conversation C

- 7. Suzanne works in Human Resources.
- 8. Marco wants to be a nurse.
- 9. Marco wants to work full-time.

Listen again. Check your answers. Correct the false statements.

CULTURE NOTE
People who work at night work the night shift.



CD2, Track 16

3 After you listen

Talk with a partner. Ask and answer the questions.

- 1. Do you have a job? What do you do?
- 2. Did you have a job before? What did you do?
- 3. What job do you want in the future?

Lesson B Where did you go last night?

1 Grammar focus: *What* and *Where* questions and simple past

Use *where* to ask about location. Use *what* to ask about activities.

QUESTIONS			ANSWERS	
What did	you	do yesterday?	I	worked.
	he		He	
	they		They	
Where did	you	go last night?	I	went to a meeting.
	she		She	
	they		They	

Regular verbs

go → went
make → made
meet → met
take → took



Regular verbs

clean → cleaned
deliver → delivered
help → helped
pick up → picked up
prepare → prepared

2 Practice

A Write. Complete the conversations. Use *What* or *Where* and the simple past.

- A** What did Linda do after breakfast?
B She made the beds.
(make)
- A** _____ did Brenda and Leo do this morning?
B They _____ patients in the reception area.
(pick up)
- A** _____ did Trevor do this morning?
B He _____ X-rays.
(deliver)
- A** _____ did Jill and Brad take the linens?
B They _____ the linens to the second floor.
(take)
- A** _____ did Felix do yesterday?
B He _____ patients with their walkers and wheelchairs.
(help)
- A** _____ did Juan and Ivana go after work?
B They _____ to the coffee shop across the street.
(go)
- A** _____ did Marco do after lunch?
B He _____ the rooms on the 2nd floor.
(prepare)
- A** _____ did Suzanne meet Marco?
B She _____ him in her office.
(meet)

Listen and repeat. Then practice with a partner.



CD2, Track 17

B Talk with a partner. Change the **bold** words and make conversations.



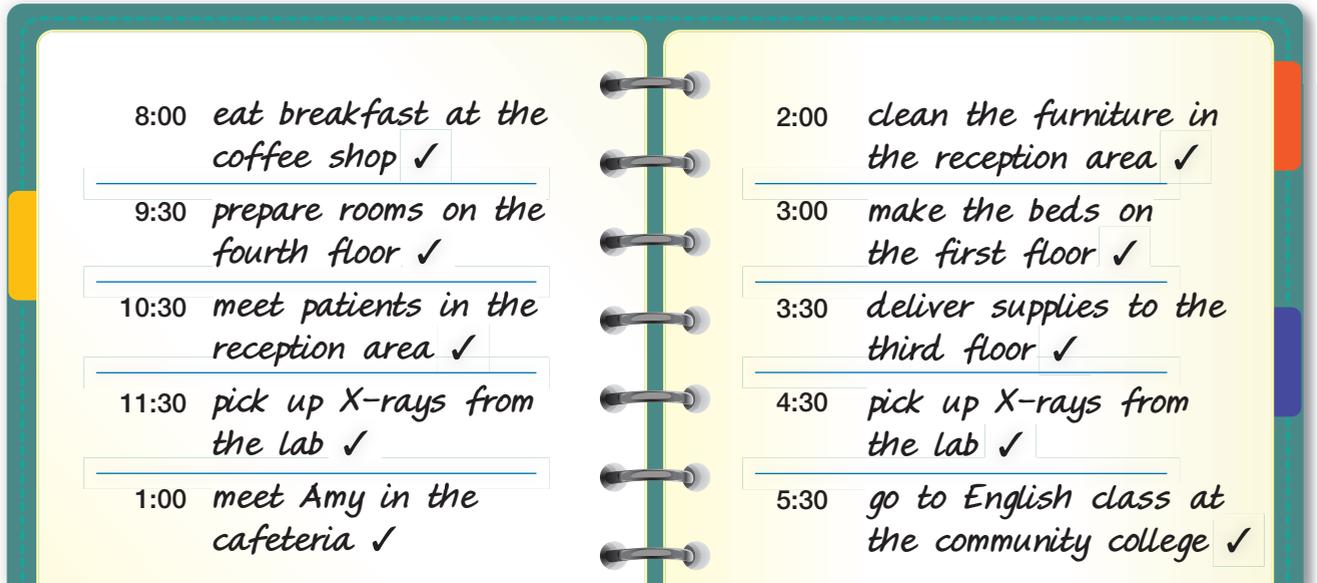
A Where did Rosa go at **8:00**?

B She went to the **coffee shop**.

A What did she do there?

B She **ate breakfast**.

Rosa's schedule



3 Communicate

Talk with a partner. Ask questions. Write your partner's answers in the chart.



A Rachel, where did you go last weekend?

B I went to the mall.

A What did you do?

B I ate lunch and went shopping.

A Did you have fun?

B Yes, I did.

	Where?	What?
last weekend	<i>the mall</i>	<i>ate lunch and went shopping</i>
last Monday		
this morning		
last summer		
last night		

Lesson C I work on Saturdays and Sundays.

1 Grammar focus: conjunctions *and*, *or*, *but*

Use *and*, *or* or *but* to connect words, phrases and sentences. Use *and* to connect similar ideas. Use *or* to connect choices. Use *but* to connect different ideas.

STATEMENTS

I work on Saturdays.
I also work on Sundays.



I work on Saturdays **and** Sundays.

Sometimes he works on Saturdays.
Sometimes he works on Sundays.



He works on Saturdays **or** Sundays.

She works on Saturdays.
She doesn't work on Sundays.



She works on Saturdays, **but** she doesn't work on Sundays.



Watch

2 Practice

A Write. Combine the sentences. Use *and*, *or*, or *but*.

- Sometimes Irene eats Chinese food for lunch. Sometimes she eats Mexican food for lunch.
Irene eats Chinese or Mexican food for lunch.

- Tito works the day shift. Tito also works the night shift.

- Marco had an interview. He didn't get the job.

- Brian likes his co-workers. He doesn't like his schedule.

- Erica takes care of her children. She also takes care of her grandmother.

- Carl cleaned the carpets. He didn't make the beds.

- Sometimes Kate works in Austin. Sometimes she works in Houston.

- Ilya speaks Russian at home. He also speaks Russian at work.

Listen and repeat. Check your answers.



CD2, Track 18

B Talk with a partner. Change the bold words and make conversations. Use *and*, *but* or *or*.



A What did Ahmed do this morning?

B He **wrote reports** and **checked email**.



write reports / check email



make copies / deliver mail



answer calls / take messages



A What did Jill do yesterday?

B She **went to work**, but she **didn't feel well**.



go to work / feel well



go to a meeting / take notes



write a letter / finish it

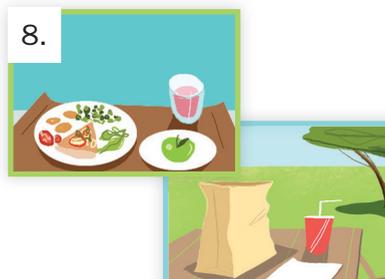


A Where do you eat lunch?

B I eat lunch **in a restaurant** or **at my desk**.



in a restaurant / at my desk



in the cafeteria / outside



at home / in my car

3 Communicate

Talk with a partner. Make statements with *and*, *or*, or *but*.

Last night, I watched TV and did my homework. What about you?

I did my homework, but I didn't watch TV.

Lesson D Reading

1 Before you read

Look at the picture. Answer the questions.

1. Who are these people?
2. What are they doing?



CD2, Track 19

2 Read

Read the recommendation email. Listen and read again.

New Message

Dear Mr. O'Hara:

I am happy to write this recommendation for Marco Alba. Marco started working at Valley Hospital as an orderly in 2016. He takes patients from their rooms to the lab, delivers X-rays, and takes flowers and mail to patients. He also delivers linens and supplies. He is an excellent worker, and his co-workers like him very much.

We are sorry to lose Marco. He wants to go to school and needs to work part-time, but we don't have a part-time job for him right now. I recommend Marco very highly. Please contact me for more information.

Suzanne Briggs
Human Resources Assistant

 **Valley Hospital**

Look through the text quickly for specific information, like names and dates.
Marco Alba 2016

CULTURE NOTE

Teachers and employers often write recommendation letters or emails to help you get a job or get into a school.

3 After you read

Write. Answer the questions about the email. Write complete sentences.

1. When did Marco start his job at Valley Hospital? He started his job in 2016.
2. What does he do there? _____
3. Why is Marco leaving? _____
4. Who wrote the email. _____
5. Why did Suzanne write the email? _____
6. Which word in the email means *to make a positive comment*? _____
7. Mr. O'Hara has a question about Marco. Who should he ask? _____

Lesson E Writing

1 Before you write

A Talk with a partner. Ask and answer the questions.

1. What are some of your duties at home?
2. What are some of your duties at your job?
3. What were some of your duties at your last job?

B Read Marco's employment history. Complete the sentences. Use the correct form of the verb.

Employment History: Marco Alba

Marco Alba is an orderly. He works at Valley Hospital. He started in 2017. He _____ many duties. He _____ patients from their rooms to the lab. He _____ X-rays, linens, and supplies. He also _____ flowers and mail to patients.

From 2015 to 2017, Marco _____ at Sam's Soup and Sandwich Shop. He _____ a busperson. He _____ the floor and _____ dirty dishes. From 2012 to 2015, he _____ at Fratelli's Construction Company. He _____ a construction worker. He _____ repairs on houses and _____ large machines.

C Write Marco's job duties now and in the past.

Now	In the past
1. <i>He takes patients from their rooms to the lab.</i>	1.
2.	2.
3.	3.
	4.

D Write. Answer the questions about yourself. Complete the side that is true about you.

Do you have a job? Yes?	Do you have a job? No?
Answer these questions.	Answer these questions.
1. What is your job? _____ _____	1. Where do you study? _____ _____
2. Where do you work? _____ _____	2. What do you study at school? _____ _____
3. What are your duties? _____ _____	3. Did you have a job before? What jobs did you have? _____ _____
4. Did you have a job before? What jobs did you have? _____ _____	4. Where did you work? _____ _____
5. Where did you work? _____ _____	5. What were your duties? _____ _____
6. What were your duties? _____ _____	

2 Write

Write two paragraphs about your employment history. In the first paragraph, write about the present. In the second paragraph, write about the past. Use Exercises 1B and 1D to help you.

3 After you write

A Read your employment history to a partner.

B Check your partner's employment history.

- What are the jobs?
- What are the duties?
- Do the names of businesses start with capital letters?

Lesson F Another view

1 Life-skills reading

 **LARRY'S DISCOUNT STORE** — WEEKLY TIME SHEET

Employee: Lara da Silva Social Security Number: 000-99-0531 Rate: \$14.00/hour

DAY	DATE	TIME IN	TIME OUT	TIME IN	TIME OUT	HOURS
Monday	8/7	9:00 a.m.	12:00 noon	1:00 p.m.	4:00 p.m.	6
Tuesday	8/8	8:30 a.m.	12:30 p.m.	1:30 p.m.	5:30 p.m.	8
Wednesday	8/9	9:00 a.m.	2:00 p.m.	3:00 p.m.	7:00 p.m.	9
Thursday	8/10	7:30 a.m.	12:30 p.m.	1:30 p.m.	3:30 p.m.	7
Friday	8/11	9:00 a.m.	12:00 noon	1:00 p.m.	5:00 p.m.	7
TOTAL HOURS						37

I have worked these hours. I understand that false information will result in my termination with the company.

Employee's signature: Lara da Silva Date: 8/14/17

Supervisor's signature: Helen Wilson Date: 8/14/17

A Read the questions. Look at the time sheet. Fill in the answer.

- What is Lara's hourly rate?
 A 9:00–5:00
 B 8 hours
 C \$14
 D \$37
- When did Lara start work on Tuesday?
 A 7:30 a.m.
 B 8:30 a.m.
 C 9:00 a.m.
 D 9:30 a.m.
- Which statement is true?
 A Laura left work at 4:00 on Thursday.
 B Laura started work at 12 on Tuesday.
 C Laura started work at 8:30 on Tuesday.
 D Laura worked for 8 hours on Friday.
- What day did Lara start work at 7:30?
 A Monday
 B Tuesday
 C Wednesday
 D Thursday

B Solve the problem. Which solution is best? Circle your opinion.

Lara worked for 37 hours last week, but the company only paid her for 35 hours. What should she do?

- Call the manager.
- Wait for next month to see if the two hours are on the check
- Nothing.
- Other: _____

2 Grammar connections: *could, couldn't* and *can, can't* (past and present ability)

Use *can* and *can't* to talk about ability to do something in the present.

Use *could* and *couldn't* to talk about ability to do something in the past.

PAST

I **could** dance as a child.

I **could** run fast as a child.

I **couldn't** type fast before.

PRESENT

I **can** dance now.

I **can't** run fast now.

I **can't** type fast now.

couldn't = could not
can't = cannot



Watch

A Work with a partner. Look at the pictures. Talk about your abilities before and now.



A I *couldn't* drive a car before, but I *can* drive a car now.

B I *could* drive a car before, and I *can* drive a car now.

USEFUL LANGUAGE

last year

as a child

two / five / ten years ago

a few years ago



1. drive



2. play the piano



3. take care of children



4. check email



5. read in English



6. cook

B Work with your partner. Ask and answer the questions.

- 1 What *couldn't* you do as a child that you *can* do now?
- 2 What *could* you do as a child that you *can't* do now?

3 Wrap up

Complete the **Self-assessment** on page 139.

REVIEW

1 Listening

Read the questions. Then listen and circle the answers.

1. What does Yuri do?
a. He's a salesperson.
b. He's a manager.
2. Why did the Chans want a new sofa?
a. Their sofa wasn't clean.
b. Their sofa wasn't comfortable.
3. Which sofa was cheaper?
a. the first sofa
b. the second sofa
4. Why did they like the second sofa?
a. It was bigger and more comfortable.
b. It was nicer and more expensive.
5. What did Mr. and Mrs. Chan buy?
a. a sofa and two lamps
b. a sofa and an entertainment center
6. Where did Yuri go after work?
a. to a supermarket
b. to a restaurant



CD2, Track 21

Talk with a partner. Ask and answer the questions. Use complete sentences.

2 Grammar

A Write. Complete the story.

VANESSA'S LAST JOB

Last year, Vanessa worked the day shift at the Hometown Hotel. First, she _____ to the supply room at 8:00 a.m. Next, she _____ her cart to the third floor. Then, she _____ the beds. After that, she _____ the rooms and _____ dirty linens. Vanessa's job _____ easy, but she liked it because she _____ a lot of nice people.

B Write. Look at the answers. Write the questions.

1. **A** Where did Vanessa work last year ?
B Vanessa worked at the Hometown Hotel last year.
2. **A** What shift _____ ?
B She worked the day shift.
3. **A** When _____ ?
B She went to the supply room at 8:00 a.m.
4. **A** Where _____ ?
B She took her cart to the third floor.

Talk with a partner. Ask and answer the questions.

3 Pronunciation: the -ed ending in regular simple past verbs



CD2, Track 22

A Listen to the -ed endings in these simple past verbs.

/d/	/t /	/ɪd /
used She used the new machine.	helped He helped the nurses.	wanted They wanted to make the beds.
delivered You delivered the mail.	worked He worked on the weekends.	assisted She assisted the patient.



CD2, Track 23

B Listen and repeat.

/d/	/t /	/ɪd /
repaired	picked	needed
prepared	cooked	started
played	walked	visited



CD2, Track 24

C Listen and check (✓) the correct column.

	/d/	/t/	/ɪd/		/d/	/t/	/ɪd/
1. cleaned	✓			5. pushed			
2. operated				6. checked			
3. finished				7. answered			
4. handled				8. reported			

D Write six regular verbs from Units 7 and 8 in the simple past. Check (✓) the correct column.

	/d/	/t/	/ɪd/		/d/	/t/	/ɪd/
1.				4.			
2.				5.			
3.				6.			

Talk with a partner. Make a sentence with each verb. Take turns.