



CAREER RESEARCH WRITING

High Beginning

Students learn to use quotes and paraphrase information.

Lesson objectives:

- Talk about quotes
- Practice using and paraphrasing quotes

Warm up

- Before class: write the lesson objectives on the board. Ask Ss: *What is a quote?* Elicit answers such as *someone's exact words*.
- Tell Ss that using quotes to summarize a fact in research writing supports a topic and makes writing more interesting.

Presentation

- Write on the board “The median annual wage of Certified Nursing Assistants was \$24,010 in May 2010.” (Occupational Outlook Handbook)
- Circle the quotation marks. Explain that you are using the exact words from the website so you need to enclose those words with quotation marks. Tell Ss it’s ok to use someone’s exact words as long as you put them in quotes.
- Point out the source in parentheses. Explain that this is the source from which the quote came.
- Underline the period. Point out that the period is inside the quotation mark. Ensure Ss understand how to use quotation marks.
- Beneath the quote write *The average salary of Certified Nursing Assistants was \$24,010 in 2010.*
- Ask Ss to identify the difference between the sentences. Elicit answers such as the *two sentences contain the same information but are worded differently*. Explain that this is paraphrasing—rewriting a quote in your own

words. Paraphrased sentences do not need to be in quotes.

- Give each S a copy of the Activity Worksheet. If your school has a computer lab, tell Ss they will be using the Internet to find quotes.
- Ask Ss to write their career of interest at the top of the Activity Worksheet and to go to the website listed at the top of the worksheet. Model how to find career data by typing the name of their career of interest in the “search handbook” box on the top right. Tell Ss to find and write down interesting quotes about their career of interest.
- If you’re not using The Occupational Outlook Handbook online, you may direct Ss to similar sites such as Vault.com or Wetfeet.com. Walk around and ensure Ss are filling out their worksheet correctly.
- If a computer lab is not available, bring Ss to the library. Notify the librarian ahead of time and ask if the librarian is available to direct Ss to occupational research resources. Give each S a copy of the Activity Worksheet. Tell Ss to write their career of interest at the top of the worksheet and to complete the worksheet using books, magazines and newspapers to find quotes.

Evaluation

- Ss add the completed Activity Worksheet 4C to their Career Portfolio.



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Name _____

Career of Interest _____

Find The Occupational Outlook Handbook online at <http://www.bls.gov/ooh/>

A. Find two quotes about your career of interest. Write the quotes below. Include the source(s) where you found the quotes.

Quote #1

Quote #2

B. Paraphrase the quotes in your own words.

Paraphrase of Quote #1

Paraphrase of Quote #2
